



Hillesley and Tresham Parish Council
Minutes of Monthly Meeting

Held at Hopkins Hall, Hillesley 9 January 2024 at 8.00 pm

Present: Cllr S Lee (Chair), Cllr M Humphries (Vice Chair), Cllr S Hayward, Cllr F Hurford, Cllr D Barton, Cllr R Preece, Mrs J Rowley (Clerk).

In attendance:

- 1. **To receive apologies for absence –** Cllr W Cockram, District Cllr R Wilsher. County Cllr L Cohen.
- 2. **To consider declarations of interest in, and dispensations for, agenda items - none**
- 3. **Public Session – n/a**
- 4. **To receive a report from County Councillor Linda Cohen -** Report circulated prior to meeting and posted on website.

Agreed: Ask Cllr Cohen about costs of TRO for neighbouring villages/towns.

Action: Clerk to enquire.

- 5. **To receive a report from District Councillor Rich Wilsher –** Report not received.

6. Minutes:

- a. To approve and sign the minutes of the meeting held on 12 December 2023 – agreed and signed as a correct record.

- 7. **To receive the Clerk’s report and consider any matters arising –** report circulated prior to meeting and will be posted on website.

- 8. **To receive the Chair’s report –** Points of note – nothing specific to report.

Cllr Humphries informed the Council of his resignation. The Chair formally recorded thanks on behalf of HTPC for his service over the past five years. Cllr Humphries kindly agreed to continue as a bank signatory until the elections in May. Noted there cannot be a co-option to fill the vacancy as it is within 6 months of the elections.

9. Planning & Highways:

- b. To note new planning decisions issued by Stroud District Council;

S.23/2039/DISCON Discharge of condition 4 (materials) from application
S.22/1627/FUL. Day House Farm Day House Lane Hillesley

To consider the parish council’s response to the following consultations:

Application	Details	Response
S.23/2512/FUL	Foxholes Farm, New Mills Lane, Hillesley, Full Planning Application: Erection of new agricultural barn and the installation of 14 solar PV panels with battery storage. Soft and hard landscaping including installation of sub ground rainfall holding tank & the formation of a new yard space	No comment

- c. To consider any urgent planning applications received since publication of the agenda.

10. To approve budget for 2023/24 and note emails from GAPTC regarding subscription rates dated 05/12/23 (circulated with agenda).

Agreed: Potential GAPTC subscription increase had already been accounted for in the draft budget. Grant budget can go back by £500 up to £5k due to underspend this year. All other items unchanged and budget for 24/25 confirmed.

11. To agree Precept for 2023/24 and note local precept comparisons (circulated 05/12/23) and Parish Tax Base 2024/25 (circulated with agenda).

Agreed: Request increase of £1507 (21%) to £8800. Back to same level as 20/21. Need to recognise the costs involved in paying for a TRO in next couple of years.

12. To agree appointment of internal auditor for 2024/25 and consider email from GAPTC dated 10/10/23 Internal Audit Service (circulated with agenda).

Agreed: Appoint GAPTC as internal auditor this year at a cost of £180.

Action: Clerk to email appointment letter to GAPTC.

13. To receive and note additional information regarding the Baptist Burial Ground Trust grant application (Cllr Hurford).

Agreed: To note the information provided in the statement read out by Cllr Hurford at the meeting.

14. To receive and note email from Stroud District Council dated 22/12/23 Parish and Town Council – 2024 Elections Timetable and Engagement Pack (circulated with agenda) – timescales and need to hand in nomination papers in person at SDC discussed.

Agreed: Clerk to attend elections briefing at SDC and pick up nomination packs for HTPC. Travel costs (c £10) will be paid.

Action: Clerk to report back to March meeting.

15. To receive email from Hillesley resident dated 02/01/24 regarding Flooding in Lovetts Way and agree any actions for the Council (circulated 03/12/24).

Agreed: It would be useful for all Councillors to see the area and what is happening. All Cllrs who are available to gather there Friday 12th 9.30 am. Also need to notify Cllr Wilsher and request update on enforcement action.

Action: Clerk to forward above email to Cllr Wilsher and request information.

16. Finance:

- a. To note any income received and approve payments (£4 allotment rent, half year) according to the payments list
- b. To review and approve bank reconciliation – internal checker confirmed as approved.
- c. To review expenditure against budget for the year to date - internal checker noted underspend on grants but otherwise on track.
- d. Payment for website renewal £120 agreed.

17. To receive a list of correspondence for information.

03/01/24 Neighbourhood Police Q4 report (website, notices section)

02/01/24 SDC Electoral Register Monthly Changes (Clerk only)

21/12/23 GCC Budget Consultation (circulated 28/12/23 and website, notices section)

15/12/23 Gloucestershire Police x2 Stroud Councillor Advocacy Scheme (website, meetings section)

17/11/23 SDC Rural England Prosperity Fund (circulated 04/12/23)

18. To confirm the date and time of next meeting: Tuesday 13 February 2024

Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Tuesday 6 February 2024.

19. To resolve to move into a confidential session (if necessary) to discuss separate business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a – n/a

Payments for January 2023

[Authority to spend is General Power of Competence, unless otherwise indicated.]

Payments made	Date paid	Details	Gross amount	Relevant minutes	Authority to Spend
Refund	05/01/24	Payment made to HTPC in error	£9.80		
Baptist Burial Trust	19/12/23	Grant	£200	Dec 23	
Hillesley School	19/12/23	Grant	£250	Dec 23	
Hillesley Happenings	19/12/23	Grant	£200	Dec 23	

Pending payments	Date of invoice	Details	Gross amount	Relevant minutes	Authority to Spend
Julie Rowley		Clerk's tax - December	£35.20		
Julie Rowley		Clerk's salary – January Tax refund	£284.20 £6.00		LGA 1972, S112
Webjuggler	29/12/23	Website renewal	£120		

Signed.....Dated.....

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Chair