

Hillesley and Tresham Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Hopkins Hall, Hillesley on **Tuesday 9 April 2024, 8:00 pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

Julie Rowley

Julie Rowley (clerk@htpc.org.uk)

07956 193429

Clerk to Hillesley and Tresham Parish Council

03 April 2024

ANNOUNCEMENTS

Meetings of the Parish Council are open to the public, and members of the public have a statutory right to attend. As part of its commitment to community engagement, each meeting will include time for public participation when members of the public can ask questions or make representations.

Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.

If you would like a response to your enquiry, then please leave your contact details with the clerk.

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest and consider applications for dispensation.
3. Public Session: *To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
4. To receive a report from County Councillor Linda Cohen.
5. To receive a report from District Councillor Rich Wilsher.
6. Minutes:
 - a. To approve and sign the minutes of the meeting held on 12 March 2024.
7. To receive the Clerk's report and consider any matters arising.
8. To receive the Chair's report
9. Planning & Highways:
 - a. To note new planning decisions issued by Stroud District Council;
See below.
To consider the parish council's response to the following consultations:

Application	Details	Response deadline
S.24/0511/FUL	Burden Court Farm Tresham Site for Proposed Grain Store And Agricultural Building, Tresham Full Planning Application Retrospective change of use of agricultural buildings for use as vehicle storage and repairs, industrial processes connected to battery testing. Change of use of the agricultural land that extends around the perimeter of the buildings to create a hard surface for the siting of steel containers and the parking of vehicles.	14/04/24
S.24/0466/AGR	Agricultural building for use as a grain store and implement store Burden Court Farm Tresham	Refused 21/03/24 refer to above application
S.24/0533/HHOLD	Lartons Mill House, Kilcote Road, Hillesley Erection of outbuilding to provide personal art studio	18/04/24

- b. To consider any urgent planning applications received since publication of the agenda.
10. To note the resignations of Councillors Preece (17/03/24) and Barton (12/03/24)
 11. To note receipt of emails from GCC Highways and Tresham resident regarding unresolved issues with drains and agree any further action by the Council.
 12. To note that Co op Bank 35-day Savings Account has been set up (email dated 02/04/24, circulated with agenda) and confirm amount to transfer from main account.
 13. To conduct annual review of Financial Regulations (adopted January 2023) and agree for use for the year 24/25.
 14. To agree new clause for allotment tenancy agreement regarding boundary paths, for use from 01/04/24 (to be circulated).
 15. Finance:
 - a. To note any income received and approve payments according to the payments list,
 - b. To review and approve bank reconciliation,
 - c. To review expenditure against budget for the financial year.
 - d. To agree Clerk's salary progression to scale pt 15 £14.45ph (increase of 24p ph) wef 01/04/24. Pay scales circulated with agenda.
 16. To receive a list of correspondence for information.
 - 02/04/24 SDC Monthly Elector Alterations (Clerk only)
 - 26/03/24 SDC Notice of Election Police and Crime Commissioner (website, notices section)
 - 22/03/24 SDC Grass Cutting and Memorial Plaques Report (website/meetings section)
 - 21/03/24 OPCC Councillor Advocacy Scheme Newsletter (website/meetings section)
 - 20/03/24 SDC Biodiversity Training for Clerks
 - 18/03/24 PKF Littlejohn External Auditor Instructions AGAR 2023/24 (for Clerk)
 - 18/03/24 GAPTC – March Networking (circulated 19/03/24)

To confirm the date and time of next meeting: Tuesday 14 May 2024 preceded by AGM **(NB Clerk will not be able to attend).**

Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Tuesday 7 May 2024.

17. To resolve to move into a confidential session (if necessary) to discuss separate business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a.

Payments for April 2024

[Authority to spend is General Power of Competence, unless otherwise indicated.]

Payments made	Date paid	Details	Gross amount	Relevant minutes	Authority to Spend

Pending payments	Date of invoice	Details	Gross amount	Relevant minutes	Authority to Spend
Julie Rowley	13/12/22	Clerk's salary April	£tbc		LGA 1972, S112
HMRC	31/01/23	Clerk's tax April	£tbc		LGA 1972, S112
Webjuggler	14/03/24	Website/IT support	£20.00	Mar 24	

REPORTING ON PUBLIC MEETINGS

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.