

# Hillesley and Tresham Parish Council

## Notice of Parish Council Meetings

I hereby give notice that the following Parish Council Meetings will be held in Hopkins Hall, Hillesley on **Tuesday 11 June 2024, 8:00 pm.**

**Members of the Council** are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

*Julie Rowley*

Julie Rowley ([clerk@htpc.org.uk](mailto:clerk@htpc.org.uk))

07956 193429

Clerk to Hillesley and Tresham Parish Council

5 June 2024

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### ANNOUNCEMENTS

Meetings of the Parish Council are open to the public, and members of the public have a statutory right to attend meetings of the council as observers, but they have no legal right to speak.

As part of its commitment to community engagement, each meeting will include time for public participation when members of the public can ask questions or make representations.

Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.

If you would like a response to your enquiry, then please leave your contact details with the clerk.

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest and consider applications for dispensation.
3. Public Session: *To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
4. To receive a report from County Councillor Linda Cohen.
5. To receive a report from District Councillor Holly Simkiss
6. Minutes:
  - a. To approve and sign the minutes of the meeting held on 14 May 2024.
7. To receive the Clerk's report and consider any matters arising.
8. To receive the Chair's report
9. Planning & Highways:
  - a. To note new planning decisions issued by Stroud District Council;

S.24/0533/HHOLD Permission Erection of outbuilding to provide personal art studio  
Lartons Mill House Kilcote Road Hillesley

S.24/0594/VAR Permission Variation of Condition 2 (approved plans) from  
S.22/1510/HHOLD - Variations to the roof form Tanglewood Hawkesbury Road Hillesley

**S.24/0511/FUL Refusal** Retrospective change of use of agricultural buildings for use as  
vehicle storage and repairs, industrial processes connected to battery testing. Change of  
use of the agricultural land to create a hard surface for the siting of steel containers and  
the parking of vehicles. Agricultural Buildings At Burden Court Farm Tresham

To consider the parish council's response to the following consultations:

<b>Application</b>	<b>Details</b>	<b>Response deadline</b>
S.24/0889/HHOLD S.24/0890/LBC	Wine Cellar Farm, Upper Kilcote, Hillesley Listed Building Application Proposed outdoor swimming pool, air source heat pumps and proposed solar panels to the roofs of existing barn & garage.	14/06/24

- b. To consider any urgent planning applications received since publication of the agenda.
10. To discuss email dated 10/04/24 from Defibrillator Co-ordinator regarding funding for new Kilcote defibrillator and agree response from HTPC (continued from May meeting). Also to note email dated 04/06/24 re new battery in Tresham defibrillator (FOC).
  11. To discuss recommendations from the internal auditors report and agree actions (continued from May meeting).
  12. To receive and note email dated 22/05/24 from Hillesley resident regarding flood protection at Lovetts Way and agree action for the Council. Further information requested from Dist Cllr Simkiss. (circulated 21/05/24).
  13. To discuss email from GCC Highways dated 22/0/24 regarding village gateways and other highways issues and agree response from Council. This item includes drainage in Tresham and emails regarding case 22036145 and Lengthsmen work (all circulated with agenda).
  14. To note Hillesley Whatsapp message re Strava competition and agree action by the Council (circulated 21/05/24)
  15. To note responses from Gigaclear re outstanding broadband connections and agree any response from the Council (circulated 03/06/24).
  16. To receive and note email dated 17/05/24 from Hillesley resident re strimming at the allotments and agree response from the Council (circulated with agenda).
  17. To consider and agree grant applications (circulated with agenda)  
Tresham Church – bench £250  
JFMC/Hillesley Playgroup – craft area £300  
Hillesley Baptist Burial Ground Trust – maintenance £200  
JFMC- kitchen refurb £1.5k
  18. To approve the Certificate of Exemption financial year 2023-2024
  19. Finance:
    - a. To note any income received and approve payments according to the payments list,

- b. To review and approve bank reconciliation,
- c. To review expenditure against budget for the year to date.
- d. To agree new bank signatories and sign revised bank mandate
- e. To approve the annual governance statement for 2023-24
- f. To approve the annual accounting statement for 2023-24
- g. To approve bank reconciliation for 2023-24
- h. To approve the exercise of public rights for 2023-24

20. To receive a list of correspondence for information.

01/06/24 SDC Elections Monthly Elector Alterations (Clerk only)

30/05/24 GAPTC Training offer Biodiversity and Climate Action (website, meetings section)

29/05/24 Twentysplenty Eastington zoom meeting (circulated 31/05/24)

27/05/24 GAPTC Pre election period/purdah (circulated 31/05/24)

23/05/24 Stroud Councillor Advocacy Scheme agenda 28/05/24 (website, meetings section)

20/05/24 Safety of Lithium Batteries and e bikes and scooters (website, notices)

13/05/24 Action Cotswold Way Charity Challenge 22/23 June (website, notices)

07/05/24 Cainscross PC Training for Councillors (website, meetings section)

07/05/24 GAPTC AGM Invitation reminder (website, meetings section)

07/05/24 GAPTC Financial Regulations 2024 (website, meetings section) future agenda item

21. To confirm the date and time of next meeting: Tuesday 9 July 2024.

Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Tuesday 2 July 2024.

22. To resolve to move into a confidential session (if necessary) to discuss separate business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a.

#### Income for May 2024

Income Received	Date Paid	Details	Gross	
Allotments	25/04/24	Rent payments x2	£84.12	
GAPTC	Chased 03/06/24	Refund – incorrect invoice	£35	Overcharged for Chairs Training.

#### Payments for May 2024

Payments made	Date paid	Details	Gross amount	Relevant minutes	Authority to Spend
Hathaway Gardenscapes		Grass cutting - May		May 24	LGA 1976 S19

Pending payments	Date of invoice	Details	Gross amount	Relevant minutes	Authority to Spend
Julie Rowley	01/05/24	Clerk's salary June	£290.00	June 24	LGA 1972, S112
GAPTC	01/05/24	Audit fee and mileage	£180.00 £35.10	Jan 24	LGA 1972, s111
Hathaway Gardenscapes		Grass cutting - May	£216.00	May 24	LGA 1976 S19
JFMC	01/06/24	Grant	£1,500	Jun 24	LGA 1976 S19
Tresham Church	01/06/24	Grant	£250.00	Jun 24	S137
JFMC/Hillesley Playgroup	01/06/24	Grant	£300.00	June 24	LGA 1976 S19
Hillesley Baptist Burial Trust	01/06/24	Grant	£200.00	June 24	LGA 1972 S214

#### REPORTING ON PUBLIC MEETINGS

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.