

Hillesley and Tresham Parish Council

Notice of Parish Council Meeting

I hereby give notice that the following Parish Council Meeting will be held in Hopkins Hall, Hillesley on **Tuesday 9 July 2024, at 6:00 pm (note change of time)**.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

Julie Rowley

Julie Rowley (clerk@htpc.org.uk)

07956 193429

Clerk to Hillesley and Tresham Parish Council

2 July 2023

ANNOUNCEMENTS

Meetings of the Parish Council are open to the public, and members of the public have a statutory right to attend meetings of the council as observers, but they have no legal right to speak.

As part of its commitment to community engagement, each meeting will include time for public participation when members of the public can ask questions or make representations.

Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.

If you would like a response to your enquiry, then please leave your contact details with the clerk.

1. To receive apologies for absence.
2. To receive declarations of interest and consider applications for dispensation.
3. Public Session: *To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
4. To receive a report from County Councillor Linda Cohen.
5. To receive a report from District Councillor Holly Simkiss.
6. Minutes:
 - a. To approve and sign the minutes of the meeting held on 11 June 2024.
7. To receive the Clerk's report and consider any matters arising.
8. To receive the Chair's report
9. Planning & Highways:
 - a. To note new planning decisions issued by Stroud District Council;
n/a

To consider the parish council's response to the following consultations:

Application	Details	Response deadline
S.24/1091/OHL	Wine Cellar Farm, Upper Kilcot, Hillesley Overhead Electricity Lines Upgrade to 3 phase the existing 11kv overhead line and replace existing single pole mounted apparatus with new H Pole transformer.	04/07/24
S.24/1100/CPL	Certificate Proposed Lawful Use/Dev Erection of a single storey rear extension Roseladden High Street Hillesley	

b. To consider any urgent planning applications received since publication of the agenda.

10. To receive emails dated 25 and 26 June 24 regarding the route of the Tec Marathon on 17 August and agree any action for the Council (circulated with agenda).
11. To note Hillesley village Whatsapp message re Strava competition and agree any action by the Council (circulated 21/05/24). Deferred from June meeting.
12. To receive emails regarding the status of Lovetts Way drainage works and agree action by the Council (circulated with agenda).
13. To discuss emails from GCC Highways and Tresham resident regarding unresolved issues with drains and agree any further action by the Council (continued from April meeting). Also damage to wall/verge outside The Old Post Office, Tresham (clerk to supply photos).
14. To receive email dated 13/06/24 from LWR Footpaths regarding public footpath accessibility and agree any action for the Council (circulated with agenda).
15. To review Asset Condition Reports for Hillesley and Tresham and agree any actions (circulated with agenda).
16. To agree training for Cllr Hurford - GAPTC Biodiversity £45) and Cllr Guest - New Councillor pts 1 & 2 £45 x 2 (email from GAPTC dated 19/06/24 upcoming dates)
17. To reconsider JFMC grant application and receive an update from Cllr Cockram (deferred from June meeting).
18. To receive an update from Cllr Guest on the status of the HAA grant application from December and agree action for the Council.
19. To receive email dated 17 June from Cllr Hurford regarding allotment waste and agree clearance (circulated with agenda).
20. Finance:
 - a. To note any income received and approve payments according to the payments list,
 - b. To review and approve bank reconciliation,
 - c. To review expenditure against budget for the year to date.
 - d. To agree new bank signatory and sign revised bank mandate.
21. To receive a list of correspondence for information.
 - 02/07/24 GAPTC Executive Committee vacancy (website, meetings)
 - 02/07/24 SDC Home Upgrade Grant Scheme (circulated 02/07/24)
 - 02/07/24 London Hearts Internal Defibrillator Scheme Funding (website, meetings)

01/07/24 SDC Monthly Elector Alterations (Clerk only)

26/06/24 GAPTC new Councillor toolkit (website, meetings)

20&21/06/2 GAPTC AGM agenda and papers (website, meetings)

17/06/24 Stroud Community Safety Partnership – Drowning Prevention Week (website, notices)

17/06/24 Road Safety and 20 is Plenty update meeting (circulated 02/07/24)

11/06/23 OPCC Engagement Officer Actions from May meeting (website, meetings)

22. To confirm the date and time of next meeting: Tuesday 10 September 2024 (nb venue Talbot Court Farm barn, Tresham).

Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than **9am on Tuesday 3 September 2024.**

23. To resolve to move into a confidential session (if necessary) to discuss separate business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a.

Income for June 2024

Income Received	Date Paid	Details	Gross	
Allotments	25/04/24	Rent payments x8	£285.99	
GAPTC	05/06/24	Refund – incorrect invoice	£35	Overcharged for Chairs Training.

Payments for July 2024

Payments made	Date paid	Details	Gross amount	Relevant minutes	Authority to Spend
Hathaway Garden Services	02/07/24	Grass Cutting - June	£144	April 24	LGA 1976 S19
Hathaway Garden Services	20/06/24	Grass Cutting - May	£216	June 24	LGA 1976 S19
Tresham Church	02/07/24	Grant	£250.00	Jun 24	S137
JFMC/Hillesley Playgroup	20/06/24	Grant	£300.00	June 24	LGA 1976 S19
Hillesley Baptist Burial Trust	20/06/24	Grant	£200.00	June 24	LGA 1972 S214
GAPTC	20/06/24	Internal Audit fee	£215.10	June 24	LGA 1972, s111
HTPC Savings A/c	19/06/24	Internal Transfer	£100	April 24	LGA 1972 sch 13
GRCC	05/06/24	Annual Subscription	£25	May 24	LGA 1972, s111
Clear Councils	05/06/24	Insurance	£607.67	May 24	LGA 1972, s112

Pending payments	Date of invoice	Details	Gross amount	Relevant minutes	Authority to Spend
Julie Rowley	30/06/23	Clerk's salary July	£289.00	July 24	LGA 1972, S112

JFMC	01/07/24	Grant payment	£1500	July 24	LGA 1976 S19
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REPORTING ON PUBLIC MEETINGS

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.