

# HILLESLEY & TRESHAM PARISH COUNCIL

To all members of the Council – You are hereby summoned to attend the meeting of  
Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley  
at 8.00 pm on Tuesday 8<sup>th</sup> March 2022

*Elizabeth J Oakley*

**Elizabeth Oakley**

**Clerk, Hillesley & Tresham Parish Council, 3<sup>rd</sup> March 2022**

**Members of the Public are warmly invited to attend and take part in a Public  
Participation session prior to the formal business of the meeting**

1. To consider apologies for absence
2. To consider declarations of interest in agenda items
3. To confirm the minutes of the last meeting on 15<sup>th</sup> February
4. To review action points from the previous meeting
5. To note a report by the Clerk
6. To note a report by the Chair
7. To receive County and District Councillor reports
8. Planning applications: To note decisions and consider applications
  - 1. New applications – S.22/0428/FUL**, Land at Day House Farm, Day House Lane, Hillesley, Full Planning Application, Creation of a pond on farmland with a small island feature (retrospective)
  - 2. Applications dealt with under delegated powers -**
  - 3. Decisions –**
    9. Finance
      1. To monitor performance to date
      2. To approve payments: Jake Palmer, website development, installment 2, £500; Elizabeth J Oakley, clerk's wages, January, February, March 2022, £614.40; Elizabeth J Oakley, clerk's expenses, Microsoft subscription, January, February, March 2022, (£23.97)
      3. To receive an update on banking arrangements
      4. To consider grass cutting arrangements
      5. To review annual allotment fees
- 10 Highways, footpaths, and waterways
- 11 To receive a Parish Plan development update
- 12 To receive a report on website development
- 13 To receive update on car park developments procedures
- 14 To arrange asset biannual inspections
- 15 To conduct annual policies review: Standing Orders, Risk Management, Financial Regulations
- 16 To consider arrangements for the April APM
- 17 To confirm arrangements for Parish Clean Up Days
- 18 To agree date and venue for the next Parish Council meeting