

# **HILLESLEY & TRESHAM PARISH COUNCIL**

**To all members of the Council – You are hereby summoned to attend the meeting of Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley on Tuesday 19<sup>th</sup> May 2022 at 8.00 pm**

*Elizabeth J Oakley*

Clerk, Hillesley & Tresham Parish Council 16<sup>th</sup> May 2022

**Members of the Public are warmly invited to attend and take part in a Public Participation session prior to the formal business of the meeting**

County Councillor Linda Cohen will be holding a session on Highways issues at 7.30 pm before the AGM.

## **ANNUAL GENERAL MEETING AGENDA**

1. To elect Chair and confirm Declaration of Acceptance of Office
2. To elect Vice Chair and confirm Declaration of Acceptance of Office
3. To consider appointment of Committees
4. To appoint representative to Assley & Hareley Commons Association
5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer)

## **MAY MONTHLY MEETING**

**Members of the Public are invited to attend and take part in a Public Participation session prior to the formal business of the meeting**

1. To consider apologies for absence
2. To consider declarations of interest in agenda items
3. To confirm the minutes of the last meeting on 12th April 2022
4. To review action points from the previous meeting
5. To note a report by the Clerk
6. To note a report by the Chair
7. To receive County and District Councillor reports
8. Planning; S.22/0186/FUL, Day House Farm, Day House Lane, Hillesley, - application withdrawn
9. Finance
  1. To monitor performance
  2. To renew annual insurance arrangements; BHIB
  3. To consider cheque re-issue festive arrangements
  4. Payments: instalment 3, council website: Jake Palmer, £500
10. Highways, footpaths, and waterways
11. To receive a Parish Plan development update
12. To receive a report on website development
13. To receive update on car park developments procedures
14. To consider grant application procedures
15. To review spring asset condition reports
16. To review allotments administration
17. To agree date and venue for the next Parish Council meeting