

PARISH COUNCIL OF HILLESLEY AND TRESHAM

Minutes of monthly Meeting

Held by Zoom on 16th February 2021 at 8.00 pm

Public Presentation: the chair welcomed two speakers from Wotton Area Climate Action Network (WACAN) who gave a presentation under key headings of: transport, land use and trees, biodiversity, home energy, reuse and recycling, and plastics. As regards further local community engagement in the parish, Hillesley Happenings WhatsApp group was recommended by the chair. The clerk would include a url link to WACAN on the council website. WACAN's updates on projects could also be seen on facebook. The chair confirmed the council had a specific budget heading under reserves for Environmental, and would consider support as specific projects arose in future. Cllr S Lee informed of a web based tool that measured carbon footprints in development by the Centre for Sustainable Energy for parish councils, and when available could be used for monitoring. Details would be forwarded to the clerk.

Present: Cllr D Darlow, (chair), Cllr T Hopkinson, Cllr M Humphries, Cllr S Lee, Cllr M Vaughan, Elizabeth Oakley (clerk)

In attendance: County Cllr J Cordwell, District Cllr M Reeves

Public Participation The clerk had made her contact details available for the Zoom meeting on agendas, websites, and noticeboards. One member of the public attended part of the meeting.

1.To consider apologies for absence. Apologies had been received from Cllr W Cockram.

2.To consider declarations of interest in agenda items. There were no declarations of interest.

3. To confirm the minutes of the meeting on the 19th January 2020. Confirmed as a true record and signed by the chairman.

4.To note a report by the Clerk. A letter had been received from the bank confirming new arrangements for bank signatories; a VAT reclaim had been successfully processed and received; the chair was acting as the contact for postal receipt of election nomination forms; a letter from the school had been received acknowledging grant award and similarly a thank you email from Wotton Pool for their grant. The new laptop had arrived safely and the council asset list updated accordingly. The Standing Orders document had been updated and circulated as per previously agreed amendments.

5.To note a report by the Chair. There were no additional items to report under this section.

6.To receive reports from the County and District Councillors. The County and District Councillors reports (submitted to the Parish Council prior to this meeting) were noted with thanks.

7. Planning applications: To note decisions and consider applications

1. New applications -

2. Applications dealt with under delegated powers -

3. Decisions: - S.20/2421/HHOLD, Twin Cottage Tresham, First floor rear extension above existing single storey - permitted

8.Finance

8.1. To monitor performance to date. Cllr M Vaughan reported financial summaries had been received from the clerk. The two grant items outstanding from last month totaling £1,200 had now cleared through the account as had payment for the kissing gates. The new VAT reclaim of £430.00 also appeared on the monthly statement.

8.2. Payments: Mr S E Lee: council laptop and software, (£704.97), was agreed.

8.3. Quotations: The council agreed to accept option two (repair of all the steps, £2,350) from the quotations supplied for repair of significant wear and tear to Well Hill steps at Tresham. The clerk to contact supplier and request their timetable to commence work.

Action points: the clerk to confirm acceptance of quote for repair and request timetable for work.

9. To receive update Hawkesbury road car park and agree actions. There were no current actions to agree but the issue of electric charge points at each house was noted for a future agenda item. Councillors discussed the recent damage to the road surface in the area of the new development. The clerk undertook to write to the developers with supporting photographs.

Action points:the clerk to write to the developers.

10. To consider arrangements for annual clean up day. Dates were agreed for 20th March for the Tresham event and 27th March for the Hillesley event. Details to be circulated on Hillesley WhatsApp as to arrangements and procedures to follow. The days could be managed safely with caveats, for example for collection and return of equipment, and separation of recycling and general rubbish. Some litter pickers needed replacement. Cllr T Hopkinson agreed to order six replacement litter pickers.

Action points: Cllr T Hopkinson to order replacement litter pickers.

11. To consider options for the Annual Parish Meeting. Councillors discussed options for the format of the meeting including inviting organizations to submit reports for council website upload. The clerk undertook to research recommended practice for annual meetings under Covid conditions for the March meeting.

Action points: the clerk to research options for annual meetings under Covid rules.

12. Consultation on proposals to reform of Strand 2 (land owned by a local authority or certain other public bodies) of the Right to Contest under the Local Government, Planning and Land Act 1980.

The council agreed to put forward the response: "Reforming the Right to Contest and relaunching it as a new Right to Regenerate' could be a cause for concern unless this was carefully implemented". The council also discussed in more general terms the definition of amenities and the threshold for these would be a key factor in the implementation of reforms proposed.

13. To conduct annual review of Financial Regulations. Appendix A listing signatories needed updating and some new legislation reflected in the regulations. The clerk would circulate the document to councillors and include as a March agenda item.

Action points: the clerk to amend Appendix A, update document, and circulate to councillors for the March meeting.

14. To conduct Risk Management review. This item to be considered at the next meeting.

Action points: the clerk to add to the March agenda.

15. To agree date and format for the next Parish Council meeting. The next meeting was agreed for 16th March.

Meeting ended at 9.25 pm

The next meeting of Hillesley & Tresham Parish Council will be held on Tuesday 16th March 2021 at 8.00 pm.

I certify that the above minutes are a true record of the above meeting

Signed Date