

HILLESLEY & TRESHAM PARISH COUNCIL

**To all members of the Council – You are hereby summoned to attend the meeting of
Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley
on Tuesday 18th May 2021 at 8.00 pm**

Elizabeth J Oakley

Elizabeth Oakley
Clerk, Hillesley & Tresham Parish Council 13th May 2021

ANNUAL GENERAL MEETING AGENDA

1. To elect Chair and confirm Declaration of Acceptance of Office
2. To elect Vice Chair and confirm Declaration of Acceptance of Office
3. To consider appointment of Committees
4. To appoint representative to Assley & Hareley Commons Association
5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer) to include new emergency scheme of delegation

MAY MONTHLY MEETING

**Members of the Public are invited to attend and take part in a Public Participation session
prior to the formal business of the meeting**

1. To consider apologies for absence
2. To consider declarations of interest in agenda items
3. To confirm the minutes of the last meeting on 13th April 2021
4. To note a report by the Clerk
5. Finance
 1. To appoint an internal checker
 2. To renew annual insurance arrangements; BHIB, (£491.70)
6. To consider councillor vacancies and co-option of new members
7. To agree date and format for the next Parish Council meeting

*Meeting by Zoom: Details of this meeting ID and login are available from the clerk's email:
htpclerk@gmail.com in advance of the meeting and parishioners are welcome to join the meeting in this IT
format during the lockdown period.*