

# **HILLESLEY & TRESHAM PARISH COUNCIL**

**To all members of the Council – You are hereby summoned to attend the meeting of  
Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley  
on Tuesday 8<sup>th</sup> June 2021 at 8.00 pm**

*Elizabeth J Oakley*

**Elizabeth Oakley  
Clerk, Hillesley & Tresham Parish Council, 3<sup>rd</sup> June 2021**

1. To consider apologies for absence
2. To consider declarations of interest in agenda items
3. To confirm the minutes of the meetings on the 18<sup>th</sup> May 2021
4. To note a report by the Clerk
5. To note a report by the Chair
6. County and District Councillors welcome and introduction
7. To conduct an election for Vice-Chair
- 8. Finance**
  - 8.1. To monitor performance to date
  - 8.2. Payments: clerk's wages, April, May, June 2021, (£614.40)
  - 8.3 Annual audit financial year 2020/21:
    - 3.1 To approve small council exemption certificate
    - 3.2 To receive and approve annual accounts
    - 3.3 To receive internal auditor report
    - 3.4 To approve annual governance statement
    - 3.5 To approve annual accounting statement
9. To consider new councillor training options
10. To consider co-option of new councillors
11. To agree date and format for the July Parish Council meeting