

## PARISH COUNCIL OF HILLESLEY AND TRESHAM

### Minutes of Monthly Meeting at Hopkins Hall, Hillesley on 13 September 2017

**Present:** Cllr Darlow, Cllr J Knowles, Cllr A Clarke, Cllr I Lock and Cllr R Graham

**In attendance:** Linda Spratling, outgoing Parish Clerk, Caroline Field, new Parish Clerk, Cllr J Cordwell, Cllr M Reeves and 1 member of the public

**Public Participation:**

- A member of the public asked if there was an update on any further action on the affordable housing development and was told by the Chairman that no formal application had yet been submitted but it was understood that Piper Homes were still looking for a solution and were likely to put forward a revised plan for 17 houses as they are considering substituting one of the large open market houses with 2 smaller open market houses
- John Dansie, Cotswold Warden, notified the Council that the kissing gates which had been expected to be installed by now were not but were expected to be installed soon. He requested that any notifications to the Council of blocked footpaths should be relayed to him. Council agreed.

1. **Apologies for absence:** Cllr A Doughty. **Accepted**

2. **Declarations of interest:** **None**

3. **Confirm Minutes of the last meeting(s).**

- i. The minutes of 12 July 2017 were approved and signed by the Chairman Cllr Darlow .

4. **Clerk's Report**

A handover has taken place with the new Clerk, Caroline Field, who would now take over the duties of Clerk with support from Linda Spratling for a few weeks.

5. **Correspondence received**

- SDC – Heritage strategy
- SDC – Elections encouragement poster (placed on noticeboards)
- SDC – Parish Council details on SDC website require updating
- SDC – Neighbourhood Warden update
- GAPTC – Police open day 16 September 2017. GAPTC – Commissioners Fund 2018/9 grants – grants for crime reduction and community safety
- HMRC – 2 Step verification
- AON – Insurance business transferred to BHIB

6. **Planning Applications : to note decisions and consider applications**

a. **Decisions received:**

- i. Land at Pleasant View, High Street, Hillesley. S.17/1398/OUT – Demolish existing stables and erect a new dwelling – REFUSAL
- ii. The Haven, Kilcote Road, Hillesley S.17/1792/HHOLD – Resubmission of S.17/0760/HHOLD for single storey extension to replace existing conservatory – PERMISSION
- iii. 3 Alderley Road Hillesley, Wotton Under Edge S.17/1428/MINAM – Erect a 4ft (1200mm) high close board fence alongside the boundary between plot 3 and land owned by Alderley - APPROVAL

b. **Applications dealt with under Delegated Powers: None**

**c. Consultation on new Applications: NONE**

**7. Finance**

- a. To monitor performance to date
  - i. Balance at Bank - £22,040.23
  - ii. Payments to Date - £1,211.30
  - iii. Receipts to Date - £4,641.05
- b. To approve payments:
  - i. Linda Spratling Salary July – September £426.72
  - ii. HMRC/Post Office: Tax on Clerk's Salary £106.68
  - iii. Linda Spratling: Expenses (new printer and printer cartridges) £82.65
  - iv. Treham Church: Grant (see item 15) £350.00
  - v. Kevin Wright: Grass Cutting around war memorial £450.00

**8. Highways, footpaths & waterways. NONE**

**9. To receive reports from County and District Councillors**

**a. John Cordwell:**

Highways Cabinet Panel – 3 new procurements for a term maintenance contract of highway maintenance; structural maintenance contract for delivery of road resurfacing; and a Professional services contract to support council staff in specialised detail design.

Cabinet Panel on Fracking has been formed to broaden understanding – no licenses currently being considered - Cllr Cordwell is now on this panel – First meeting on Monday 11 Sept 2017 – reports back to full council December 2017.

Future of Gloucestershire Fire and rescue Service – report of Police and Crime Commission offers opportunities for GCC and Police to work together more – for example with shared sites.

Childrens Activity fund – is coming to an end in December so any bids for funding must be made before then. Of the initial £5000 allocation for the year there is still £2000 remaining to be allocated.

**b. Cllr M Reeves:**

Few meetings at SDC due to summer break but Development Control Committee met on 5 September.

3 discount food stores have been approved within the Stroud locality.

Kingswood Parish Council has requested a 'call in' for the Penwood Lodge development but no decision has yet been made.

Next SDC meeting is the Audit and Standard Committee on 12 September.

**10. Discuss & agree next steps for possible Affordable Housing in Hillesley- dealt with under public participation. No action at present.**

**11. Review contents of new Parish Council website and agree appropriate amendments – Cllr Darlow will liaise with the new Clerk and report to a future meeting**

**12. Discuss and Agree next steps for purchase and installation of defibrillators in the Parish – Cllr Darlow reported that Peter Whitbread has agreed to set up a working group to look into the best options. It is believed that an application to the diocese to site a defibrillator in the church porch would be likely to gain approval and its understood that the electrics have been reconnected to the bus shelter, which is another possible location for a defibrillator. Clerk to provide details of the Community Heartbeat Trust and the Village Emergency Telephone System (VETS).**

13. **Consider taking responsibility for the land currently managed by the Baptist Church Burial Ground**  
– Cllr Darlow reported that the Church warden had intimated that the Church of England would be unlikely to want to take responsibility for the burial ground but the diocese would probably agree to the Parish Council taking it on. Councillors asked to read the advice papers available on this matter on the GAPTC website and to discuss whether a formal application should be made to take over the burial ground at a future meeting.
14. **Review any necessary works to the Bus Shelter and agree next steps.**
  - i. **Action Point:** Cllr Darlow to get a working party together to clean and paint the bus shelter.
15. **The Council agreed to make a grant to Tresham Church of £350.**

**Meeting closed at 8.18pm**

**Next Meeting Wednesday 11 October 2017 at 7.30pm at Talbot Court Farm Barn, Tresham**

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

Future Dates Nov 8<sup>th</sup>, Dec 13<sup>th</sup> Hopkins Hall, Hillesely