

# HILLESLEY & TRESHAM PARISH COUNCIL

**To all members of the Council – You are hereby summoned to attend the meeting of  
Hillesley & Tresham Parish Council to be held via Zoom at 8.00 pm  
on Tuesday 15 September 2020**

*Elizabeth J Oakley*

**Elizabeth Oakley  
Clerk, Hillesley & Tresham Parish Council, 10<sup>th</sup> September 2020**

1. To consider apologies for absence
2. To consider declarations of interest in agenda items
3. To confirm the minutes of the last meeting on 14<sup>th</sup> July 2020
4. To note a report by the Clerk
5. To note a report by the Chair
6. To receive reports from the County and District Councillors
7. Planning applications: To note decisions and consider applications
  - 1. New applications** – S.20/1406/FUL, Location: Sheldon Bungalow, Inglestone Common, Badminton, Application Type: Householder Application: erection of extension to form annexe
  - 2. Applications dealt with under delegated powers** – S.20/1406/FUL, Day House Farm, Day House Lane, Hillesley, Use of barn conversion (commenced under application S.17/0155/FUL) as 1 No holiday let; and completion of only 1 No building (approved under S.14/1562/FUL) for use as a single dwellinghouse
  - 3. Decisions:** - S.20/0836/HHOLD Mickley Cottage Kilcot Road Hillesley, proposed ground floor extension & first floor dormer window – permitted
  - 4. To consider response to consultation** (NALC) on planning reforms
8. Finance
  1. To monitor performance to date
  2. Payments: clerks pay and expenses (July, August, September 2020: £571.26, and new pay award element)
  3. Annual finance and budget issues
  4. To action request for new DPI submissions
9. To review asset list and agree actions
10. To consider Parish Plan update
11. To note council website development under accessibility rules
12. To consider items for submission to GAPTC AGM
13. To confirm date for annual finance meeting
14. To agree date and format for the next Parish Council meeting

*Meeting by Zoom: Details of this meeting ID and login are available from the clerk's email: [htpclerk@gmail.com](mailto:htpclerk@gmail.com) in advance of the meeting and parishioners are welcome to join the meeting in this IT format during the lockdown period.*