

PARISH COUNCIL OF HILLESLEY AND TRESHAM

monthly Meeting

Held by Zoom on 14th July 2020 at 8.00 pm

Present: Cllr D Darlow, (chair) Cllr W Cockram, Cllr T Hopkinson, Cllr M Humphries, Cllr S Lee, Cllr M Vaughan, Elizabeth Oakley (clerk).

In attendance: County Cllr J Cordwell

Public Participation The clerk had made her contact details available for the Zoom meeting on agendas, websites and noticeboards, but had received no requests from members of the public.

1.To consider apologies for absence. Apologies had been received from District Councillor Mark Reeves.

2.To consider declarations of interest in agenda items. None

3.To confirm the minutes of the last meeting on the 9th June 2020. Confirmed as a true record and signed by the chairman.

4.To note a report by the Clerk. Notification had been received from the Allotments Association of £370 collected in annual fees for year commencing 1st April 2020. A cheque for this sum was expected in due course. Work had commenced on the council's website accessibility project and a report promised by Parish Council Websites within two to three weeks. A proforma for CIL return (Community Infrastructure Levy) was required to be completed even where there was a nil return for the year. The clerk would complete by the November deadline.

5.To note a report by the Chair. The source of flooding down Dark Lane had been discovered at the back of the pavilion. The County Council intended to lower a camera into the drain, to see the site of the blockage. Work is in progress and a further update expected in due course. Dark Lane is planned to be resurfaced once the flooding is dealt with. John Dansie is currently dealing with the delivery of kissing gates earmarked from previously. These are to be installed at Alderley Road in due course.

6.To receive reports from the County and District Councillors. The District and County Councillors reports (submitted to the Parish Council prior to this meeting) were noted with thanks.

7.Planning applications: To note decisions and consider applications

1.New applications: none

2.Applications dealt with under delegated powers - S20/0836/HHOLD, Mickley Cottage, Kilcot Road, Hillesley, proposed ground floor extension and first floor dormer window.

3. Decisions: - S.20/0804/FUL, Land At Kingswood Road Hillesley, Proposed new hay barn/machinery shed for agricultural use – withdrawn; S.20/0255/VAR, Land At Valley View New Mills Lane Hillesley, Variation of condition 2 (approved plans) of S.19/0934/FUL - permitted; S.20/1006/AGR, Site For Agricultural Barn Kilcot Road Hillesley, Two concrete storage areas to store fodder beet to be fed to cattle in adjoining barns over winter period- notification acknowledged.

4. To consider proposal for street name and numbering for the development at Land to the west of Hawkesbury Road, Hillesley. Councillors discussed the need for a local and historical reference in the name to be used. Cllr M Humphries agreed to use Hillesley Happenings WhatsApp to request name options and produce a shortlist. Councillors would also ask locally for suggestions including through the school WhatsApp. The clerk would check the correspondence for the last date for receipt of names.

Action points: Cllr M Humphries to contact Hillesley Happenings WhatsApp, other councillors to ask for suggestions and clerk to check closing date.

8.Finance

1. To monitor performance to date. Cllr M Vaughan confirmed the finances were in order, and three recent payments: clerks wages, defibrillator cost and GAPTC membership had been processed through the account.

2. To consider arrangements for bank signatory. Council agreed to put this item on hold for the moment as the current system for signatories was working well.

3. Payments: GRCC annual membership (£25.00) was agreed.

4. To receive and approve the final accounts 2019-2020. The accounts were agreed. There were no subsequent questions to the clerk.

5. To receive and approve audit exemption certificate 2019-2020. The certificate was agreed. The clerk would forward the signed copy to the external auditors the following day.

Action point: the clerk to email the signed certificate to the external auditors the next day.

6. To receive and approve governance statement 2019-2020. The statement was agreed.

7. To receive and approve accounting statement 2019-2020. The statement was agreed.

9.To consider and approve asset listing update. Councillors noted the differences in valuations between 2020 and 2017. The chair advised the parish clerk in 2017, as well as the current parish clerk, had sought independent assessments including from a local insurance expert. The clerk undertook to discuss with the council insurance company whether these revaluations, plus the three new items purchased recently, would impact on current insurance premiums.

Action points: the clerk to discuss 2020 revaluations with the insurance company and bring the asset list item forward as an agenda item for the next council meeting.

10.To consider nomination for Covid 19 national honour. Councillors agreed that as many local people had made a contribution to the community during the pandemic, consequently there was no one person who could be nominated ahead of others.

11. To agree date and format for the next Parish Council meeting. The next meeting was scheduled for Tuesday 15th September. This to be held most likely by Zoom, but depending on the advice at that time for the holding of meetings.

Meeting ended at 8.35 pm.

The next meeting of Hillesley & Tresham Parish Council will be held on Tuesday 15th September at 8.00 pm.

I certify that the above minutes are a true record of the above meeting

Signed Date