

PARISH COUNCIL OF HILLESLEY AND TRESHAM

94 Station Road, Wickwar, Wotton under Edge, Glos GL12 8NB Telephone 01454 299542

To all Members of the Council

You are hereby summoned to attend the Annual General Meeting of the Hillesley and Tresham Parish Council to be held at Hopkins Hall, Hillesley on Wednesday 11th May 2011 at 7.30pm

Linda Spratling - Clerk to the Parish 5th May 2011

Members of the Public are warmly invited to attend and take part in a Public Participation session prior to the formal business of the meeting.

AGENDA

1. To elect Chair and confirm Declaration of Acceptance of Office
2. To elect Vice Chair and confirm Declaration of Acceptance of Office
3. To consider appointment of Committees
4. To appoint representative to Assley & Hareley Commons Association
5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer)
6. To fix the dates, times and locations of ordinary meetings of the Council for the year.
7. To consider Council calendar
8. Suspension of meeting for PUBLIC PARTICIPATION session
9. To consider apologies for absence
10. To consider declarations of interest in agenda items
11. To confirm the minutes of the meeting on 6th April 2011
12. To note the Clerk's report
13. To note correspondence and documents received, not on the agenda
14. Planning: to note decisions and consider applications
 - a. Decisions received: NONE
 - b. Applications dealt with under Delegated Powers:
 - [S.11/0596/HHOLD](#) Coombe Head Tresham, Wotton-Under-Edge, Gloucestershire, GL12 7RW Two storey extension. Pending Decision
 - c. Consultation on new Applications:
 - [S.11/0653/HHOLD](#) Pleasant View High Street, Hillesley, Wotton-Under-Edge, Gloucestershire, GL12 7RS Erection of first floor extension to enable the provision of accommodation in roof space. Alteration... Pending Consideration
15. Finance
 - a. To monitor performance to date
 - b. To approve accounts for 2010/2011 subject to Internal Audit
 - c. To approve payments
16. Governance: To approve annual governance statement
17. Parish Plan: To confirm lead councillors for action plan
18. To consider reports on highways, footpaths and waterways
19. To receive reports from County and District Councillors
20. Training

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: under the Race Relations (Amendment) Act 2000 Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety; and Human Rights. It is also the duty of any Councillor to notify the Council of any conflict of interest arising from items on the agenda

**The Next Meeting of the Hillesley & Tresham Parish Council
is on 8th June in Talbot Court Farm Barn Tresham**