


PARISH COUNCIL OF HILLESLEY AND TRESHAM

94 Station Road, Wickwar, Wotton under Edge, Glos GL12 8NB Telephone 01454 299542

To all Members of the Council - You are hereby summoned to attend the Annual General Meeting of the Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley on Wed 15th May 2013 at 7.30pm.

Linda Spratling - Clerk to the Parish 9th May 2013



Members of the Public are warmly invited to attend and take part in a Public Participation session prior to the formal business of the meeting.

AGENDA

1. To elect Chair and confirm Declaration of Acceptance of Office
2. To elect Vice Chair and confirm Declaration of Acceptance of Office
3. To consider appointment of Committees
4. To appoint representative to Assley & Hareley Commons Association
5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer)
6. To consider Council Calendar
7. Suspension of meeting for PUBLIC PARTICIPATION session
8. To consider apologies for absence
9. To consider declarations of interest in agenda items
10. To confirm the minutes of the last meeting on 10th April 2013
11. To note the Clerk's report
12. To note correspondence and documents received for those items not on the agenda
13. Planning Applications : to note decisions and consider applications
 - a. Decisions received:
None
 - b. Applications dealt with under Delegated Powers:
None
 - c. Consultation on new Applications:
None
14. Finance
 - a. To monitor performance to date
 - b. To approve payments - None
15. Parish Plan Update from all Councillors and agree relevant actions
16. Highways, footpaths & waterways - To consider reports
17. To receive reports from County and District Councillors
18. Agree actions arising from Local Housing Survey Report
19. Agree renewal of contract for maintenance of Memorial Green
20. Agree Next Steps on remedial work to Memorial Green
21. Agree the provider of the Parish Council's annual insurance policy
22. Consider & agree (if appropriate) further financial grant requests

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: under the Race Relations (Amendment) Act 2000 Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety; and Human Rights. It is also the duty of any Councillor to notify the Council of any conflict of interest arising from items on the agenda

The Next Meeting of the Hillesley & Tresham Parish Council is on Wednesday 12th June 2012 at Tresham Farm Barn