


## PARISH COUNCIL OF HILLESLEY AND TRESHAM

94 Station Road, Wickwar, Wotton under Edge, Glos GL12 8NB Telephone 01454 299542

To all Members of the Council - You are hereby summoned to attend the **Annual General Meeting** of the Hillesley & Tresham Parish Council to be held at Hopkins Hall, Hillesley on Wed 13<sup>th</sup> May 2015 at 7.30pm.

Linda Spratling - Clerk to the Parish 2<sup>nd</sup> May 2015



### ANNUAL GENERAL MEETING AGENDA

1. To elect Chair and confirm Declaration of Acceptance of Office
  2. To elect Vice Chair and confirm Declaration of Acceptance of Office
  3. To consider appointment of Committees
  4. To appoint representative to Assley & Hareley Commons Association
  5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer)
  6. To consider Council Calendar
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### MAY MEETING AGENDA

Members of the Public are warmly invited to attend and take part in a Public Participation session prior to the formal business of the meeting.

1. To consider apologies for absence.
2. To consider declarations of interest in agenda items.
3. To confirm the minutes of the last meeting on 1<sup>st</sup> April 2015
4. To note the Clerk's Report
5. To note correspondence and documents received for those items not on the agenda
6. Planning Applications : to note decisions and consider applications
  - a. Decisions received: **None**
  - b. Applications dealt with under Delegated Powers:
    - S.15/0868/HHOLD Withymore Cottage, Day House Lane, Hillesley - Construction of a single studio annex as additional accommodation ancillary to Withymore Cottage by demolishing existing agricultural storage building and green house. **Neither Support nor Object**
  - c. Consultation on new Applications: **None**
7. Finance
  - a. To monitor performance to date.
  - b. To approve payments.
    - **Zurich Municipal £592.22 Annual Insurance Policy**
8. Parish Plan Update from all Councillors and agree relevant actions
9. Highways, footpaths & waterways
10. To receive reports from County and District Councillors
11. Discuss & agree next steps for possible Affordable Housing in Hillesley and whether a further Public Event should be scheduled.
12. Review current situation with regard to rural broadband and agree next steps
13. Discuss & agree next steps for proposed installation of water pipe by Alderley Farms at Well Hill, Tresham.
14. Discuss & agree next steps for provision of maintenance plan for Well Hill
15. To agree the Accounts and Audit Statement for 2014/15 (provided Internal Audit has been completed)
16. Review Asset List and agree resulting actions

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: under the Race Relations (Amendment) Act 2000 Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety; and Human Rights. It is also the duty of any Councillor to notify the Council of any conflict of interest arising from items on the agenda.

**The Next Meeting of Hillesley & Tresham Parish Council is on Wednesday 10<sup>th</sup> June 2015  
at Tresham Court Farm Barn, Tresham**

**Future Dates for 2015: Jul 8, Aug na, Sep 9, Oct 14 (Tresham), Nov 11, Dec 9**