

PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES

Parish Council Monthly Meeting held at Hopkins Hall, Hillesley on Wednesday 10th October 2012

Present: Cllr D Darlow, Cllr J Knowles, Cllr A Doughty, Cllr A Clark, Cllr Richard Graham, Cllr J Cordwell, Cllr P Hemming

In attendance: 1 member of the Public

Public Participation:

- It was reported that the road sign at the end of Vicarage Lane had twisted round and needed attention to make sure it was visible. **Action Point:** Cllr D Darlow and Cllr J Knowles to remedy this as soon as possible.
- A request was made that arrangements were made for prescriptions to be delivered and collected from the Fleece. **Action Point:** Cllr A Doughty to pursue this request with the Fleece.
- Concern was expressed that further families with young children were needed in the village to ensure that the school numbers were maintained. This concern will be addressed by the planned Local Housing Survey (see Item 12)

1. Apologies for absence: Cllr G Finn and Cllr S Butcher – both accepted (both had family responsibilities which prevented their attendance)

2. Declarations of interest:

The Fleece: Cllr Dave Darlow, Cllr Angela Doughty, Cllr Richard Graham, Cllr John Knowles, Cllr A Clark

Allotments: Cllr Dave Darlow, Cllr Angela Doughty, Cllr Richard Graham, Cllr John Knowles

Action Point: Parish Clerk to ask Mary Leonard (PC Kingswood) for her knowledge in obtaining special dispensation to overcome the normal process of considering issues when councillors have DPI's. **COMPLETED** and awaiting a response from ML. Clerk has also approached Monitoring Officer for guidance.

3. Confirm Minutes of the last meeting: The minutes of the 11th July 2012 were approved, and signed by the Chair (Cllr D Darlow). Previous Action Points were reviewed and it was confirmed that the Litter Bin was now sited and this Action Point had been completed. All other Action Points carried forward to November meeting.

4. Clerk's Report:

2nd half of precept received

New Councillor Training booked for Gary Finn

All DPI's except one sent to Monitoring Officer – **Action Point:** Cllr R Graham to provide DPI form to Clerk. **COMPLETED**

Invoice received from Derrick Bond. **Action Point:** Parish Clerk requested to seek advice from Richard Goodenough re payment by cheque. **COMPLETED.**

Cllr D Darlow & Cllr A Clark also summarised the meeting at Kingswood Village Hall on the 9th October re Village Development Plans attended by representatives from GRCC, SDC and the Localism network. It was agreed to keep a watching brief on the progress made by Kingswood PC as a Village Development Plan is a time consuming & expensive process with as yet unproven benefits to a small community such as the Hillesley & Tresham Parish.

5. Correspondence & documents:

- South Glos Council (?) - Consultation on the Inspector's Draft Main Modifications to the South Glos Core Strategy
- Local Victim support – Info on their services - and request for Financial Support (see Item 11)
- Police & Crime Commissioner – Notice of Election – **Action Point:** Clerk to put posters on Notice Board
- GCC – Major Transport Scheme Funding – Eligibility Criteria Consultations
- GCC – Supply of adoption poster with request to display on noticeboards. This has been placed on the noticeboard in Hopkins Hall
- Rural Services Network – Weekly Update
- Derrick Bond – invoice received – **Action Point:** Clerk to seek advice from Richard Goodenhough. **COMPLETED**
- GAPTC – Bulletin x 2 – Info on Community Shops given to Cllr A Doughty
- GAPTC – Invitation to Annual Conference on 11th October
- Glos Highways – Confirmation that pothole was mended
- Fleece Inn – Request for Financial Support (see Item 11)
- SDC – paper from Community Group DSS re Census information on Household size
- Glos Highways – Area Rep Changes – H&T rep is now Yakub Mulla
- SDC – Request for precept level for 2013/14 – **Action Point:** Clerk to include in November Agenda as Precept deadline is 14th Jan 2014. **Action Point:** Clerk to request a copy of the presentation made by Sandra Cowley (Head of Finance for SDC to Parish & Town Councils on the 25th September. **COMPLETED** but not received
- SDC – Supply of Electoral Register – Confirmation already completed by Clerk
- SDC – Revised Proposals for new parliamentary constituency boundaries
- GRCC – Update on Localism Project

6. Planning Applications:

a. Decisions received: **All Permission**

S.12/1572/HHOLD - Permission
Coombe Head, Tresham, Wotton-Under-Edge.

Two storey extension. Revised application

b. Applications dealt with under Delegated Powers: **None**

c. Consultation on new Applications: **Both Neither Object nor Support**

S.12/1724/HHOLD The Cottage, Kilcot Road, Hillesley Proposed sunroom.

S.12/1926/HHOLD Greenfield Cottage, Tresham, Wotton-Under-Edge Erection of two storey extension and re-roofing 1960's extension, rendering & painting bradstone walls

7. Finance:

a. To monitor performance to date - Performance approved

Balance at Bank - £10,782.05

Payments to Date - £2,346.20 (with £85.00 cheque not yet cleared)

Receipts to Date - £7,786.90

b. To approve payments - None

8. Parish Plan Updates:

Cllr D Darlow had reviewed the Parish Plan Action Plan and summarised the progress made.
Action Points: Cllr D Darlow to send a list of the amends to all Councillors & the Parish Clerk for approval. **COMPLETED**

Parish Clerk to then amend the plan accordingly when responses received from all Councillors .

9. Highways, Footpaths & Waterways:

Overgrown footpaths had been reported to SDC but no actions had been taken by SDC.

10. County and District Councillor Reports:

John Cordwell – County Councillor

Residual Waste Contract: Cllr J Cordwell provided an update on progress and expressed some concern about the contracting process.

SDC Sites Visits; Cllr J Cordwell provided an update on his efforts to secure opportunities for parish and town councils to attend sites meetings in their parishes. He is now leaving this up to the SDC councillors to pursue this as they see fit, but he may take it up with the GAPTC.

Paul Hemming- District Councillor

Clerk Awaiting report by e Mail

11. Grant Support in year 2012/13

Action Point: Clerk to schedule an informal meeting towards the end of October to review and agree next steps. **COMPLETED** – set for 7.30pm Tuesday 23rd Oct at Cllr D Darlow's house

12. Local Housing Survey.

Action Point: Cllr A Doughty to circulate her proposed amendments to all Councillors, for their agreement by return E Mail to her. **COMPLETED**

Action point: Cllr D Darlow to check next steps with Martin Hutchings and to sign Letter of Engagement in order to progress the survey. **COMPLETED**

13. Economic Assessment and Employment Land Study.

Action Point: Clerk to respond with the details of the Parish Plan

14. SDC Document – Working Together

This was reviewed and critiqued. **Action Point:** Clerk to provide feedback that the content was bland and contained commitments which were already being met. **COMPLETED**

15. Cracking on War Memorial.

The concrete surround of the memorial is degrading and needs to be addressed.

Action Point: All Councillors to inspect the memorial and discuss at the Grants & Budget meeting on 23rd October (see Item 11). **COMPLETED**

Meeting closed at 10.00pm

Date of Next Meeting: Wednesday 14th November at 7.30 Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....