

**PARISH COUNCIL OF HILLESLEY AND TRESHAM**  
**MINUTES**  
**Meeting held at Hopkins Hall, Hillesley on**  
**Wednesday 10<sup>th</sup> June 2009**

**Present:** Cllr D Darlow (chair), Cllr A Clark, Cllr A Doughty, Cllr C Halpin, Cllr R Harlow  
H Cooke (clerk)

**In attendance:** Cllr J Cordwell (County), 1 member of the public

Action

1. **Apologies for absence:** Cllr A Larrieu, Cllr S Butcher. Accepted. Cllr P Hemming (District) noted.
2. **Declarations of Interest:** Item 9 Cllrs Darlow and Doughty, members of HAA.
3. **Minutes of the last meeting:**  
The minutes of the 6<sup>th</sup> May 2009 were approved and signed by the Chair.
4. **Clerk's Report**
  - a. Listing application for Tresham kiosk being processed by English Heritage, post box covered by arrangement between Royal mail and English Heritage. Thanks to Alistair Johnstone for photographs used in application.
  - b. One 'out of Parish' allotment plot holder has relinquished holding - plots reallocated.
  - c. Hawkesbury Road verge problems due to differences in schedules between Highways and SDC. Resolution being sought.
5. **Governance**  
Audit commission Annual Return considered and confirmed that Council has met all the requirements for sound internal control.
6. **Correspondence and documents:**  
The following correspondence and documents were noted. They can be viewed for up to a year by arrangement with the Clerk:
  - a. SDC: 2009/10 Membership and Committee list  
[http://www.stroud.gov.uk/info/member2008\\_2009.pdf](http://www.stroud.gov.uk/info/member2008_2009.pdf)
  - b. SDC: Meeting dates [http://www.stroud.gov.uk/info/civic\\_diary\\_09-10.pdf](http://www.stroud.gov.uk/info/civic_diary_09-10.pdf)
  - c. Glos. Police: Neighbourhood Policing. Request from Sgt Gibbs to talk to Chair or members re priorities and improving service. Sgt Gibbs to be invited to attend a Parish Council meeting.
  - d. Severn Estuary Coastal Group:
    - i. Invitation to join Severn Estuary Partnership - considered unnecessary as represented by Glos CC.
    - ii. Severn Tidings Spring 09 newsletter
    - iii. Severn Tidings Severn Estuary - flooding and the future - have your say

Clerk

<http://www.severnestuary.net/secg/index.html>

- e. Severn Marine Society & Sea Cadets Association; D Day 65<sup>th</sup> Anniversary Tattoo poster <http://www.dday65.co.uk/>
- f. Care and Repair Stroud: Helping Hands poster <http://careandrepairstroud.co.uk/>

## 7. Planning Applications:

- a. Decisions Received.
  - i. S09/0336/DISCON Lower Kilcott Farm: Materials approved for [S.08/1423/FUL](#).
  - ii. S09/0436/DISCON Upper Kilcott House: Discharge of condition 2 for [S.08/1445/FUL](#). Fully discharged.
  - iii. [S.09/0487/VAR](#) Post Office Cottage Hawkesbury Road, Hillesley: Variation of condition one from planning permission S.07/1397/LBC. Permitted.
  - iv. [S.09/0583/HHOLD](#) 2 Hawkesbury Road Hillesley: erection of first floor rear extension. Approved subject to material approval.
- b. Applications dealt with under Delegated Powers: none
- c. Consultation on New Applications:
  - i. [S.09/0904/HHOLD](#) Shenstone Hawkesbury Road: demolition of existing garage, erection of extension, loft conversion and insertion of dormer window. No observation.

## 8. Finance

- a. Performance to date  
As of 2nd July:  
Running cash balance: £5238.87. Bank balance: £5229.87. Unspent budget £6168.
- b. Internal auditor report received.
- c. End of Year Accounts 08/09 approved.
- d. Payments:
  - i. Clerk's pay Apr- Jun, £360 [LGA 1972 s112]. Approved
  - ii. Post Office Tax on Clerk's pay Apr- Jun, £90 [LGA 1972 s112]. Approved

## 9. Allotments

- a. Request from Hillesley Allotment Association for donation towards cost of new mower and fuel.
  - i. Resolved to donate £115 towards cost of maintenance of common pathways**
  - ii. Letter to be sent to HAA outlining Parish Council and HAA responsibilities.

## 10. Highways and Footpaths

- a. Dark Lane becoming overgrown with nettles. Hedge and grass cuttings being left at High Street end. Clerk

## 11. County and District Councillor Reports

Noted that Cllr Cordwell has been re-elected as County Councillor.

## 12. Training

No reports.

**13. Open Session**

New village agent, Mr Richard Belliss, was welcomed, and he outlined his roles and responsibilities.

**14. Date of Next Meeting**

Next meeting: Wednesday, 15<sup>th</sup> July Talbot Court barn, Tresham at 7.30pm.

**15. Meeting closed at 9.45 pm**

I certify that the above minutes are a correct record of the above meeting

Signed: .....

Date: .....