

PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES
Meeting held at Hopkins Hall, Hillesley on
Wednesday 10th September 2008

Present: Cllr D Darlow (chair), Cllr S Butcher, Cllr A Clark, Cllr A Doughty, Cllr R Harlow,
Cllr A Larrieu,
H Cooke (clerk)

In attendance: Cllr J Cordwell (County). 1 member of the public

Action

- 1. Apologies for absence:**
Cllr C Halpin: received. Cllr P Hemming (District): received.
- 2. Declarations of Interest** None
- 3. Minutes of the last meeting:**
The minutes of the meeting on 16th July 2008 were approved, and signed by the Chair.
- 4. Clerk's Report**
Noted.
- 5. Governance**
Signed Annual Return received from the External auditor with no observations.
- 6. Gloucestershire Charter**
3rd Edition of the Gloucestershire Charter received and signed by the chair.
- 7. War Memorial Trust**
Request received for commercial and non-commercial use of material supplied in support of grant in 2003. Further information required on nature of material and commercial use. Clerk
- 8. Correspondence and documents:**
The following correspondence and documents were noted. They can be viewed for up to a year by arrangement with the Clerk:
 - a. NHS ²gether Foundation Trust for Gloucestershire: Draft Mental Health and Social Inclusion Strategy for Gloucestershire.
<http://www.partnershiptrust.org.uk/pdf/Socialinclusionstrategy.pdf>
 - b. NHS Great Western Ambulance Service: 2007/8 Annual Review (not yet on line ...)
<http://www.gwas.nhs.uk/default.asp?do=NAPL>
 - c. Gloucestershire Police Authority: Annual Report 2007/8
<http://www.gloucestershire.police.uk/forcepublications/Annual%20Report/item8629.pdf>
 - d. South West Rural affairs Forum: newsletter summer 08
<http://www.ruralaffairs-sw.org.uk/SWRAF%20Newsletter2.pdf>

- e. GCC: Great value Services Campaign posters
<http://www.gloucestershire.gov.uk/greatvalueservices>
- f. Gloucestershire Road Safety Partnership: information sheet on progress for co-located GCC/Fire & Rescue/ G. Highways/ Safety Camera Partnership group. ? not on <http://www.gloucestershire.gov.uk/roadsafety>
- g. GCC: Invitation to 7th Annual Highway Maintenance and Transport seminar Oct 15th Kingsholm
- h. SDC and Mobile Police Station Partnership: SDC staff travelling with mobile police station - Hillesley 9th Oct at approx 9:45 - 10:45
- i. SDC: 'Strengthening the Links' workshop 1st October Ebley Mill: Cllrs Clark and Harlow to attend. Clerk AC, RH
- j. SDC: Dates of Council meetings .
http://www.stroud.gov.uk/docs/democ/comm_index.asp
- k. SDC: Standards Committee vacancy ballot paper.
- a. GAPTC: Update.
http://www.gaptc.org.uk/Core/GAPTC/UserFiles/Files/july08_newsletter.pdf
- l. Gloucestershire Rural Community Council: Village agents. Scheme to continue.
- m. Gloucestershire Rural Services Support Group: grant scheme. Matched funding scheme for rural shops
- n. Gloucestershire Older Persons' Assembly: newsletter
<http://www.gopa.org.uk/uploads/file/GOPA%20Newsletter%20Summer%2008a%20170608.pdf>
- o. CAB: request for continuing support.
- p. Cotswold Vale Talking Newspaper: request to be considered for grant
- q. Volunteer & community Action: invitation to AGM 16th October The Old Town Hall Stroud (Council supports with grant). Cllr Darlow to attend. DD

9. Planning Applications:

- a. Decisions Received
 - i. [S.08/1319/FUL](#) Pleasant View, High Street, Hillesley: Erection of detached garage (modifications to previously approved scheme). To be modified within 3 months, and maintained as such thereafter.
 - ii. [S.08/1366/FUL](#) 1A Hawkesbury Road, Hillesley: Erection of two storey rear extension. Supported: in keeping with existing structure and Council wishes to encourage families with young children to remain in the village. Permitted.
 - iii. [S.08/1437/FUL](#) Hillesley Mill: erection of a two storey extension and insertion of catslide dormer windows (resubmission). Permitted.
 - iv. [S.08/1445/FUL](#) Upper Kilcott House: single storey extension to create kitchen/breakfast and two storey extension to rear with internal alterations. Permitted.
 - v. [S.08/1389/FUL](#) The Old Forge Kilcot Road, Hillesley: removal of existing wall and fence and erection of new wall. Permitted
- b. Applications dealt with under Delegated Powers:
 - i. [S.08/1437/FUL](#) Hillesley Mill: erection of a two storey extension and insertion of catslide dormer windows (resubmission). No observation.
 - ii. [S.08/1389/FUL](#) The Old Forge Kilcot Road, Hillesley: removal of existing wall and fence and erection of new wall. No support or objection. Commented that work had

- commenced and on loss of off-road parking facility.
- iii. [S.08/1439/FUL](#) Tithe Barn Tresham: erection of aluminium powder coated green greenhouse. No observation.
- iv. [S.08/1445/FUL](#) Upper Kilcote House: single storey extension to create kitchen/breakfast and two storey extension to rear with internal alterations. No observation.
- v. [S.08/1423/FUL](#) Lower Kilcote Farm Demolition of existing farm building. Erection of new. No observation.
- c. Consultation on New Applications: none received.

10. Finance

- a. Performance to date:
 - As of 4/9/08, running cash balance: £3,313.89
 - Bank balance £3361.83.
 - Unspent budget £4232, expected income £1657.
- b. Payments
 - i. External audit fee £58.75 (inc VAT) [ACA 1998]. Approved
 - ii. SDC Election costs £220 [RPA 1983 s36(5)]. Approved.
 - iii. Clerk's Salary Jul-Sep £240 net [LGA 1972 s112]. Approved.
 - iv. Tax £60 [LGA 1972 s112]. Approved.
- c. Budget Working Group

Resolved:

- i. **To establish a working group comprising all Councillors to consider future plans and budgetary implications**
- ii. **To hold initial meeting on 24th September 7.30pm at The Folly.**

All

11. Highways and Footpaths

- a. 29th September 2008 to 24th October 2008 Lower Kilcote access to A46 to be closed for bridge repair.
- b. Last footpath reports passed to Area Rights of Way Officer. Subsequently Clerk met PROW officers John Lane and Sarah Ellis:
 - i. Stile on Hawkesbury Road has been cleared. Path beyond allotments to be cleared.
 - ii. Clarified responsibility for Kingswood Road/playing field/Vicarage Lane paths - parish council only responsible for short section leading from path to Vicarage Lane.
 - iii. Old London Road gate - apparently should not have been erected, but PROW office has accepted provided owner maintains clear access ie ensures hard core adequate
 - iv. May consider improving Dark Lane eg strengthening gully and shingling.
 - v. Footpaths on Kingswood/Hillesley and Tresham boundary (commons area) being clarified
 - vi. Footpaths on Gloucestershire/ South Glos boundary (commons area) negotiated between councils.

- 12. **Safety Working Group** Group are negotiating a meeting with Highways officers.

Clerk

13. Future Plans
(see item 10c)

14. County and District Councillor Reports

a. **County**

South West Regional Spatial Strategy

The latest stage in the production of the Strategy that will determine the future development of the region is the Secretary of State's response to the Regional Assembly's original draft and the changes suggested by the panel of inspectors at the Examination in Public.

For the Stroud District Council area the Minister accepts the Panel's proposal for a 9100 house between 2006 and 2026 compared to 6700 previously. The major developments include Hunts Grove and another site for 1500 houses south of Gloucester. The remaining 5600 are to be spread over the rest of the SDC area. The Secretary of State's report is open to public consultation until Friday 24th October.

County Highways' input into planning applications

Recently a letter from County Highways said that through lack of resources the county would not be commenting on applications of low impact on the highway network.

This has been taken up with a County Council director since quite small schemes could have serious road safety implications.

15. Training

Clerk's WWYC training: 2 modules passed, 3rd submitted awaiting result.

16. Open Session and Other Items

Noted:

- a. Tyndale Cluster (of which Hillesley School is a member) is celebrating 20 years existence.

17. Date of Next Meeting

Wednesday, 8th October at Hopkins Hall Hillesley at 7.30pm

18. Meeting closed at 9.20pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: