

## PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES

### Parish Council Monthly Meeting held at Hopkins Hall, Hillesley on Wednesday 10th April 2013

**Present:** Cllr D Darlow, Cllr J Knowles, Cllr R Graham, Cllr S Butcher, Cllr A Clark, Cllr J Cordwell, Cllr P Hemming and the Parish Clerk

**In attendance:** 8 members of the public

**Public Participation:** None

1. **Apologies for absence:** Cllr A Doughty & Cllr G Finn - **Accepted**
2. **Declarations of interest:** **None**
3. **Confirm Minutes of the last meeting:** The minutes of the 13<sup>th</sup> March 2013 were approved, and signed by the Chair (Cllr D Darlow). All Action Points were reviewed and any still outstanding will be reviewed at May Meeting.
4. **Clerk's Report:**
  - Annual Accounts under-way. Richard Goodenough booked for first meeting.
  - Allotment rents in process of being requested – some plots vacant. **Action Point:** Cllr D Darlow & Cllr J Knowles to hand deliver the requests for payment.
5. **Correspondence & documents:**
  - Invitation to celebrate the 60<sup>th</sup> Anniversary of the Queen's Coronation on 2<sup>nd</sup> June at 3.00pm at Gloucester Cathedral from Lord Lieutenant of Gloucestershire
  - Bus Services to be tendered by GCC ( Services 84,86 and 620)
  - Bus Service 311 (Dursley – WUE – Thornbury) will cease from 26<sup>th</sup> May
  - Stroud Labour Group statement on Local Plan **Action Point:** Clerk to forward to all Councillors **COMPLETED**
  - GCC – Minerals & Waste Database
  - Local Agent – Richard Bellis has left
  - SDC – Local Plan Policies Consultation - **Action Point:** Clerk to forward to all Councillors **COMPLETED**
  - Highways – Closure of Wortley Road on 29<sup>th</sup> May for work by BT
6. **Planning Applications:**
  - a. Decisions received:
    - S.13/0261/FUL - Lower Kilcott Farm, Kilcot Road, Hillesley.  
Installation of 214 Roof Mounted Photovoltaic Panels. **Permission**
  - b. Applications dealt with under Delegated Powers: **None**
  - c. Consultation on new Applications:
    - S.13/0563/HHOLD - The Denny, 1a The Yard, Alderley Road, Walter Street, Hillesley GL12 7RD Erection of single storey extension, two storey extension, new vehicular access and convert garden store to ancillary residential accommodation. **Neither Support nor Object**
    - S.13/0588/FUL - Bank Cottage, Kilcot Road, Hillesley GL12 7RL  
Replace existing tin, timber and block barn with steel framed, timber clad barn with rendered lower walls. **Neither Support nor Object**
7. **Finance:**
  - a. Performance monitored to date by Cllr J Knowles and approved:
    - Balance at Bank - £7,371.68
    - Payments to Date - £5,678.36
    - Receipts to Date - £7,793.69
  - b. All Payments approved:

**8. Parish Plan Updates: None**

Oil Buying Group :

In total, some 250,000 litres have been purchased at an average saving of 3 – 4p per litre.  
Latest purchase was @ 61.87p

Communications:

Cllr A Clark has discussed the possibility of a new Parish website with Chris Hicks. Funding may be needed to pay an ISP to host this. However BT may be able to offer a free web design and hosting service.

Dog Fouling

Cllr D Darlow submitted an article for Hillesley Happenings

**9. Highways, Footpaths & Waterways:**

Cllr J Cordwell confirmed that Furlong Road, Tresham may receive remedial work to address potholes in this Financial Year and may be receive top dressing next Financial Year (subject to budgets & priorities)

**10. County and District Councillor Reports:**

**John Cordwell – County Councillor** (Please see minutes of Annual Assembly)

In addition, normal planning meetings are being held frequently now that the planning meetings for the Incinerator Project have concluded

**Paul Hemming- District Councillor** (Please see minutes of Annual Assembly)

The Labour Group feedback to the Local Plan should be reviewed. **Action Point:**  
Clerk to forward to all councillors **COMPLETED**

**11. Local Housing Survey:**

**Action Points:** Clerk to add to agenda for May meeting and to confirm next steps to Martin Hutchings. **COMPLETED**

**12. To review builders' quotations for remedial works to Memorial Green and agree next steps**

No further actions re concrete surround currently needed – pending response from War Memorial Trust.

**Action Point:** Clerk to include an Agenda Item in May to agree the continuation of maintenance contract. **COMPLETED**

**Action Point:** All councillors to observe whether any vehicles are parking or driving over the Green.

**13. Agree Next Steps for Annual Spring Clean in Hillesley on 20<sup>th</sup> April**

No actions needed

**14. Review Annual Insurance Contract and agree which Insurance Company should be used.**

**Action Point** – Clerk to contact Insurance Companies with new valuations of assets and add this as an Agenda item in May. **COMPLETED**

**Meeting closed at 9.15pm**

**Date of Next Meeting: Wednesday 15<sup>th</sup> May 2013 at 7.30 Hopkins Hall, Hillesley**

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

**FUTURE MEETING DATES FOR 2013 WILL BE:**

May 15<sup>th</sup>, Tresham - June 12<sup>th</sup>, July 10<sup>th</sup>, Aug no meeting, Sept 11<sup>th</sup>, Tresham - Oct 9<sup>th</sup>, Nov 13<sup>th</sup>, Dec 11<sup>th</sup>

