

**PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES**  
**Hopkins Hall, Hillesley on Wednesday 12<sup>th</sup> February 2014**

**Present:** Cllr D Darlow, Cllr A Clark, Cllr G Finn, Cllr J Knowles, Cllr A Doughty, Cllr J Cordwell, Cllr P Hemming & the Parish Clerk.

**In attendance:** John Dansie (Cotswold Warden)

**Public Participation:** None

**1. Apologies for absence:** & Cllr R Graham (Work Commitments) and Cllr S Butcher (sick) **All accepted.**

**2. Declarations of interest: None**

**3. Confirm Minutes of the last meeting(s).**

The minutes of 8<sup>th</sup> January 2014 were approved and signed by the Chairman Cllr D Darlow. All Action Points were reviewed and any still outstanding will be reviewed at the March Meeting.

**4. Clerk's Report**

- Cllr D Darlow to confirm correct level of Clerk's salary. **Action Point:** To be confirmed by Cllr D Darlow at March Meeting and backdated to reflect new pay scales when confirmed by GAPTC.
- Spring Clean up for Hillesley – Date agreed as Saturday 15<sup>th</sup> March. **Action Points:** All Councillors to meet at Bus Shelter at 10.00am. Cllr A Clark to bring litter pickers.
- HMRC – Payments for Tax Year 2014/15 to be made electronically from June 2014

**5. Correspondence received**

- SDC – offer of sandbags to alleviate flooding - should they be obtained by the Parish Council? **Action Point:** Parish Clerk to request sandbags to be delivered to The Fleece
- SDC – Review Local Plan and agree any resulting actions
- SDC – Request to make representation to the Secretary of State to amend National Planning Policy Framework. **Action Point:** Parish Clerk to send to Richard Graham for an informed response.
- SDC – Consultation re Electoral Cycle within Electoral Review
- SDC – Calculation for H&T Parish re LCTS Funding . **Action Point:** Clerk to confirm 'draft' precept to SDC. **COMPLETED**
- SDC – Stroud District Food Grants
- NHS – Joining up your Care – Engagement Booklet
- Allotment Society – Request to remove internal fencing. **Action Point:** Clerk to confirm to the Allotment Society that internal plot boundary fencing can be removed.
- NALC – Annual Parish Meeting

**6. Planning Applications : to note decisions and consider applications**

a. Decisions received: **None**

b. Applications dealt with under Delegated Powers: **None**

c. Consultation on new applications: **Neither Object nor Support**

S.14/0219/LBC 3 Burden Court, Tresham. Listed Building Consent Resubmission of application S.13/2305/HHOLD demolition of existing garage and store and erection of single storey extension.

<http://www.stroud.gov.uk/PL0/Default.aspx?AppRef=S.14/0219/LBC#s>

**7. Finance**

All financial transactions checked & confirmed by Cllr J Knowles.  
Cheque for Clerk's expenses of £33.64 signed.

**8. Parish Plan:**

Cllr A Doughty gave an overview of the proposed Paris Calendar and asked the Parish Clerk to administer the posting of dates onto the calendar on behalf of the Parish Council.

**9. Highways, footpaths & waterways - To consider reports:**

None

**10. To receive reports from County and District Councillors**

**John Cordwell:**

**New Chief Fire Officer:** Post offered to Stewart Edgar who has now accepted and will be joining the council on 24<sup>th</sup> February.

**Residual Waste Disposal (Javelin Park):** The appeal hearing ended last week.

**Local Government Structure:** The County Council task group met on 18<sup>th</sup> December to discuss the feasibility of unitary local government in Gloucestershire The outcome will be reported back to the full County Council on 26<sup>th</sup> February

**County Council Budget 2014/15 – Update:** The recommended budget for the coming year is £428.11M which represents a decrease in cash terms of £2.80 M.

**Paul Hemming:**

The District Council agreed the tax base for 2014/15 as 40,871.90.

The largest item in the general fund estimate for capital schemes is the fitness extension for Dursley Swimming Pool at a cost of £1.4m.

Council Tax Band D rate was set at £186.93, a 0% increase and to pay the LCTS grants as already suggested to Parish and Town Councils for 2014/15 and 2013/14 to those who did not take it in 2013.

There is a consultation on the District Council moving to all-out elections, once every four years, from 2016.

The council also has to recommend the number of councillors for 2016 in its submission to the Boundary Commission.

**11. Discuss & agree Next Steps for possible Affordable Housing in Hillesley**

Cllr A Doughty has been discussing the content of the Parish Consultation Meeting on 5<sup>th</sup> April 2014 with Karen Phiminster.

Cllr D Darlow noted that some agreed elements of the proposed presentation had not been included in Karen's proposed content.

**Action Points:**

- Cllr A Doughty to contact Karen to request these points are included and to confirm that the Parish Council wish the 250 letters to parishioners to be printed by Karen at a cost of circa £25.00..
- Parish Clerk to send Q&As to Cllr A Doughty and all Councillors to add more if applicable.
- Cllr G Finn to research whether printed envelopes or labels can be sourced.

**12. Discuss and agree relevant actions re request for more grit bins on road between Alderley & Tresham, which lies in the Parish of Alderley.**

Awaiting a response from Cllr R Graham – not present

**13. Review & discuss options for the purchase of a new noticeboard for Tresham and agree next steps.**

Awaiting a response from Cllr R Graham – not present

**14. Review potential plans for WW1 Commemoration & agree whether to pursue the addition of a further name on the War Memorial**

Awaiting a response from Cllr R Graham – not present

**15. Agree Actions re introduction and adoption of the SDC Pre-Application Community Involvement Protocol**

The Council agreed that the Protocol should be adopted and notified to SDC

**Action Points:** The Council agreed that a Hillesley & Tresham specific addendum should be prepared by Cllr D Darlow & the Parish Clerk

**16. Review & agree future actions with John Dansie (Cotswold Warden) re Well Hill**

John Dansie confirmed that Well Hill had been cleared as much as possible during the wet weather. The well is running and the grass will require mowing when dry. The Cotswold Wardens have offered to erect the new noticeboard when purchased and lay paving stones to facilitate access to the board.

**Action Points:**

- Clerk to find out whether any original pictures of the creation of Well Hill garden are available
- Clerk to arrange a 'site visit' when the weather improves
- Clerk to prepare a vote of thanks to the Cotswold Wardens

**17. Review and confirm contents of Risk Register:**

Confirmed as accurate & complete as of 12<sup>th</sup> February 2014

**18. Review & confirm Standing Orders**

Confirmed as accurate & complete and formally re-adopted as of 12<sup>th</sup> February 2014

**Meeting closed at 9.15pm**

**Date of Next Meeting: Wednesday 12<sup>th</sup> March 2014 at 7.30 Hopkins Hall, Hillesley**

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

**FUTURE MEETING DATES FOR 2014 WILL BE:**

Apr 9, May 14, June 11, July 9, Aug n/a, Sept 10, Oct 13, Nov 12, Dec 10

***LIST OF OUTSTANDING ACTION POINTS***

*(these are now incorporated into an on-going monthly Agenda Item)*