

PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES
Tresham Court Farm Barn, Tresham on Wednesday 12th June 2013

Present: Cllr D Darlow, Cllr J Knowles, Cllr R Graham, Cllr G Finn, Cllr A Doughty, Cllr P Hemming and the Parish Clerk

In attendance: 1 member of the public

Public Participation:

- Richard Goodenough informed the Parish Council that there had been much concern over the length of time, and nature of construction of the remedial work being undertaken on the retaining wall bordering the road. Cllr Richard Graham had been in contact with Cllr John Cordwell to raise these concerns and obtain specific answers to questions raised by the parishioners. **Action Point:** the Parish Clerk to obtain the figures for budgeted and actual cost for this work from the Highways Dept. **COMPLETED**
- Richard Goodenough kindly gave an update on the Tresham Village Hall Fund, which now stands at £12,515.

1. Apologies for absence: Cllr A Clark (Holidays), Cllr J Cordwell (at another Parish Council meeting), Cllr S Butcher (family responsibilities) – **Accepted**

2. Declarations of interest: None

3. Confirm Minutes of the last meeting:

The minutes of the 15th May 2013 were approved, and signed by the Chair (Cllr D Darlow). All Action Points were reviewed and any still outstanding will be reviewed at June Meeting.

4. Clerk's Report:

- Annual Accounts completed and ready for signature (se 7c)
- All allotment rents received, new tenancy agreements prepared and receipts produced for distribution. **Action Point:** Cllr D Darlow and Cllr J Knowles to hand deliver the receipts & tenancy agreements around Hillesley.

5. Correspondence & documents:

- Stroud DC – Grants for Insulation available. **Action Point:** Clerk to place on Noticeboard. **COMPLETED**
- Stroud DC – Working Together agreement requires signature. Signed by the Chairman. **Action Point:** Clerk to send back to Stroud District Council **COMPLETED**
- Stroud DC – Draft Private Sector Housing Renewal Policy. **Action Point:** Clerk to forward to Cllr A Doughty. **COMPLETED**
- Stroud DC – Planning Matrix (previously distributed)
- Stroud DC – Permitted Development Rights (previously distributed)
- NHS Gloucestershire – Outcome of Consultation Report on Maintaining High Quality Specialist Services (previously distributed)
- Gloucestershire Highways – Update on Tresham Road Closure
- GAPTC – E Bulletin – **Action Point:** Clerk to forward to Cllr D Darlow. **COMPLETED**
- Catalytic Converters – warning. **Action Point:** Cllr D Darlow to place on Hillesley Noticeboard.

6. Planning Applications:

a. Decisions received:

- S.13/0506/DISCON - Former Dairy, Chapel Lane, Hillesley. **Permission**
Discharge of conditions 3, 6 and 7 from planning permission S.12/1712/FUL.

- S.13/0588/FUL -Bank Cottage, Kilcot Road, Hillesley. **Permission**
Replace existing tin, timber and block barn with steel framed, timber clad barn with

- rendered lower walls
- b. Applications dealt with under Delegated Powers: **None**
- c. Consultation on new Applications:
- S.13/0948/HHOLD The Old Vicarage, Vicarage Lane, Hillesley - Erection of a detached green oak-framed garage/bike store. **Neither Support nor Object**
 - S.13/0994/FUL Hillesley Mill , Alderley Road , Hillesley - Replace existing stables and tack room and to add one stable to this block. **Neither Support nor Object**

7. Finance:

- a. Performance monitored to date by Cllr J Knowles and approved:
- Balance at Bank - £10,876.23
 - Payments to Date - £941.07
 - Receipts to Date - £3,703.16
- b. All Payments approved:
- Zurich Municipal Annual Insurance Policy for £743.31
- c. Annual Accounts:
- Duly signed by the Chairman.
- Action Point:** Clerk to forward to the External Auditor. **COMPLETED**

8. Parish Plan Updates:

None

9. Highways, Footpaths & Waterways:

None

10. County and District Councillor Reports:

John Cordwell – County Councillor:

County Council :

At the first meeting of the new council the Conservative group established a minority administration, taking all 8 cabinet posts. Cllr John Cordwell remains as group's lead member on that committee, and will be continuing to serve on the council's Planning Committee, Traffic Regulation Orders Committee and Commons and Rights of Way Committee. He regained his position as the council's representative on the Severn Estuary Partnership and is now also a member of the Berkeley Site Stakeholder Group and has one of two places on the Local Government Association's Rural Commission. I have previously attended this through another route.

Residual Waste:

The council has agreed to immediately establish a "Plan B" cross-party working group to consider alternatives to the current proposals for a waste incinerator at Javelin Park, to be available in the event that the council's current contract proposal with UBB ultimately fails.

Highways Programme:

County councillors have had a "drop in" meeting with county highways staff at the Stroudwater depot. An information pack gives the capital programme for this year and the provisional programme beyond that.

Paul Hemming – District Councillor

Committee Structure: Membership was decided at the May AGM with the Labour, Green and Lib Dem groups continuing their informal agreement.

There has only been one meeting of Community Services, chaired by June Cordwell.

Dennis Andrewartha is the new Chair of Council.

Committees will have control of their own budgets.

Housing: It is hoped that progress can be made in many disciplines this year with Housing having a huge role to fulfil with the building of social housing and upgrades to existing stock where it has lagged behind in the past.

Priorities: Much emphasis is based on energy saving and the promotion of employment in the District with possible incentives for new start-ups.

Local Plan: The target date for the New Local Plan to go to Full Council is still intended to be July this

year following the conclusion of the consultation process.

11. Welcome New Village Agent

Postpone to July Meeting.

12. Local Housing Survey

Postpone to July Meeting – and ensure previous Action Points from June Meeting are completed by July meeting.

13. Agree Next Steps for remedial work to Memorial Green:

It was agreed that, in principle, the laying of new concrete should be arranged this summer and the actual contractor should be agreed at the July meeting . In addition, the Council should agree a Project Manager to closely monitor this on-going activity and liaise with the contractor.

Action Points:

- Clerk to check the terms of the grant form the War Memorial Trust and their advice on whether power washing of the steps would be advisable. **COMPLETED**
- Clerk to note that an agenda item to discuss the World War 1 centenary should be included in a future monthly agenda. **COMPLETED** (July)
- Cllr R Graham to apply weed killer to the concrete surround as a temporary measure to avoid further degradation of the surface.

14. Consider further grant requests

None

15. Gloucester Highways Winter Maintenance Questionnaire

Action Point: Clerk to copy information from last year and return the Questionnaire.
COMPLETED

Meeting closed at 8.45pm

Date of Next Meeting: Wednesday 10th July 2013 at 7.30 Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

FUTURE MEETING DATES FOR 2013 WILL BE:

Aug no meeting, Sept 11th, Tresham - Oct 9th, Nov 13th, Dec 11th