

PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES

Parish Council Monthly Meeting held at Hopkins Hall, Hillesley on Wednesday 14th November 2012

Present: Cllr D Darlow, Cllr J Knowles, Cllr A Doughty, Cllr A Clark, Cllr Richard Graham, Cllr S Butcher, Cll J Cordwell, Cllr P Hemming

In attendance: 2 members of the Public

Public Participation:

It was agreed:

- that Jim Mason & Peter Whitbread should give the Council an update on the Jubilee Playing Fields Committee work (as part of Item 11)
- that Jim Mason should give the background to the Hillesley School request for a school sign to be placed on or near the PC noticeboard (as part of Item 14)

1. Apologies for absence: None

2. Declarations of interest: None

3. Confirm Minutes of the last meeting: The minutes of the 10th October 2012 were approved, and signed by the Chair (Cllr D Darlow). There are still Action Points outstanding from previous meetings (see Agenda Notes for October 2012)

4. Clerk's Report:

A new tenant had been found for Allotment Plot 38 (P Suggitt) **Action Point:** Clerk to send out contract to new tenant with immediate effect and collect normal payment in April.

COMPLETED

5. Correspondence & documents: No Action Points

SDC – Request to review and amend DPI forms as appropriate

Rural Services Network - 12th Nov Bulletin

GCC – Budget Consultation

GAPTC – Ash Tree Problem

GAPTC – 7 November Bulletin

Western Power – Stakeholder Workshop Invitation

Gloucestershire Highways – response to G Watson Alderley Road, Tresham

Allotments – P Suggitt to give up No 38 – new tenant found

GRCC – Dealing with Developers Workshop 10 December

Parish & Town Council Newsletter November 2012

6. Planning Applications:

a. Decisions received: **All Permission**

- Church Farm Cottage, High Street, Hillesley.

S.12/1696/HHOLD - Proposed ground floor extension.

- The Cottage, Kilcott Road, Hillesley

S.12/1724/HHOLD - Proposed sunroom.

- Former Dairy, Chapel Lane, Hillesley.

S.12/1712/FUL - Erection of a single dwelling (dairy building to be demolished)

b. Applications dealt with under Delegated Powers: **None**

c. Consultation on new Applications: **Neither Object nor Support**

- S.12/2219/HHOLD - The Old School House, Tresham. Erection of single storey extension, creation of turning area and demolition of existing garage.

7. Finance:

a. Performance monitored to date and approved:

- Balance at Bank - £10,698.39
- Payments to Date – £2,346.20
- Receipts to Date - £7,788.24

b. Payments approved:

- Derek Bond - £300 – Grass Cutting (payable to Miss Z P Lodge)
- Linda Spratling - £57.16 - Expenses
- Wotton Swimming Pool - £100.00 – Grant

8. **Parish Plan Updates:** The Parish Clerk confirmed that the Action Plan update had been published on the the Parish Council's website

9. Highways, Footpaths & Waterways:

It was reported that:

- the bottom step on the stile on the footpath LHT 19/1 at the end of Day House Lane was broken. **Action Point:** Clerk to report to Highways Dept. **COMPLETED**
- that there was a continuing problem with the state of the road service and potential water leak at the entrance to Folly Farm on the Kingswood Road. **Action Point:** Clerk to report to Richard Grey in Highways Dept. **COMPLETED**
- A new pole had been sited on the pavement at the corner of Kilcott Road – while the original pole had been left. This was considered a danger to pedestrians. **Action Point:** Cllr D Darlow to inspect and supply further details to the Parish Clerk. **COMPLETED – no action needed**
- Cllr A Clark raised a query re the mains water supply in School Close.

10. County and District Councillor Reports:

John Cordwell – County Councillor

Residual Waste Contract

The planning application is due to be considered by the county council's planning committee in January at a special meeting, probably on the 17th January. The county has received more than 1000 representations regarding the proposal, mostly objections.

Highways Cash

The county's cabinet has decided to allocate £10k this year and next for each county councillor to spend on local highway projects. The administration have suggested that it could be used for joint projects with neighbouring county councillors and take up the whole of the two years' money available.

County Council budget for 2013/14

An online consultation on the budget started on 7th November and continues until 17th December: www.gloucestershire.gov.uk/budget2013 Later there will be a telephone consultation with 1000 households, once the level of government funding the council will get is known.

Paul Hemming- District Councillor

It is proposed that a recommendation to a move to a form of Committee Structure rather than the current Executive style as recommended by the government will be considered by Full Council on November 22nd.

Under a new scheme it would be likely that there would be 4 committees to take care of general council business and with some autonomy to take delegated decisions that would not require full council approval. There would also remain the statutory committees for Development Control and Licensing as now.

11. Grant Support in year 2012/13 and beyond

Jim Mason & Peter Whitbread gave an overview of 2012/13 and 2013/14 JFMC projects to the Council(see Public Participation) and confirmed that the latest Annual Accounts would be provided as soon as they were prepared. Certain remedial works would almost certainly be needed as a result of the impending ROSPA inspection. It was agreed that the Parish Council would adopt the strategy and criteria for grants and donations discussed at the Informal meeting on October 23rd. In summary these are grants and donations which:

- will benefit local communities (as the Council has done historically).
- are significant enough to make a difference to an organisation.
- will be targeted – and will be few rather than many.
- will include the Jubilee Playing Fields as it is a community asset which is purely funded by donations and fund raising.

12. Local Housing Survey.

It was agreed to go ahead with a target date of 3rd week in January 2013.

Action Point: Cllr D Darlow to sign 'Letter of Engagement and send to Martin Hutchings with minor amendments to the format of the questionnaire. Questionnaires to be printed and delivered to Cllr D Darlow in time for the January meeting so that they can be hand delivered by all Councillors as appropriate.

Action Point: Cllr A Doughty to prepare a piece for Hillesley Happenings to alert residents to the arrival of the questionnaire through their letterboxes in January. **COMPLETED.** Also to prepare a piece for Hillesley Happenings in February as a reminder to complete. A locked box to be set up by Cllr A Doughty in The Fleece for the collection of completed questionnaires.

13. To review builders' quotations for remedial works to Memorial Green and agree next steps

Only 1 quote received to date – so discussion and decision postponed to Dec meeting.

Action Point: Councillors & Clerk to identify potential funding from grants. **COMPLETED**

14. To discuss and agree request for Hillesley School Signpost

It was agreed that, in principle, the Council would look to assist in the Marketing plan to install a new sign once further specific information was received from the school.

Action Point: Cllr D Darlow to request further information from the school.

15. To review insurance cover for Parish Councillors and agree next steps.

Existing Insurance Policy agreed as adequate for the Council's needs

16. To review Draft Budget & agree Next Steps

Budget provisionally agreed with minor amendments. **Action point:** Clerk to re-draft for formal agreement at December meeting. **COMPLETED**

Meeting closed at 10.00pm

Date of Next Meeting: Wednesday 12th December at 7.30 Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

MEETING DATES FOR 2013 WILL BE:

Jan 9th, Feb 13th, Mar 13th, Apr 10th, May 15th, June 12th, July 10th, Aug no meeting, Sept 11th, Oct 9th, Nov 13th, Dec 11th