

**PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES**

**Meeting held at Hopkins Hall Hillesley on
Wednesday 2 April 2008**

Present: Cllr G Money (chair), Cllr A Clark, Cllr D Darlow, Cllr E Dawson, Cllr A Larrieu
H Cooke (clerk)

In attendance: Cllr J Cordwell (County),
Cllr P Hemming (District).
1 members of the public

Action

1. Apologies for absence:

Cllr D McCoubrie , Noted

2. Declarations of Interest

None

3. Minutes of the last meeting:

The minutes of the meeting on 5th March 2008 were approved with minor amendment of a date, and signed by the Chair.

4. Clerk's Report

- Street lighting New Mills Lane. In contact by phone and email with Lesley Smith (assistant to street lighting manager) who is looking into location and cost issues.
- Notice Board. SDC Planning have advised that a simple painted timber design, similar in style to the existing board would be advisable, and are willing to advise on pre-application sketches. Gloucestershire Highways need to be consulted.
- Training Bursary (£200) received from NALC
- 'Rent due' sign put on allotment gate - rents coming in
- Requested equipment for parish spring clean
- Copy submitted for April Hillesley Happenings
- Election nomination forms received and distributed.

Noted.

5. Planning Applications:

a. Decisions Received:

- i [S.08/0094/LBC](#) Fleece Inn Construction of pitched roof to side elevation. Approved.
- ii [S.08/0226/FUL](#) Hill View Erection of single storey extensions to dwelling and outbuilding (revised). Permitted.
- iii [S.08/0126/FUL](#) 1 Hawkesbury Road Single storey rear extension to replace existing lean-to conservatory. Permitted.

b. Applications dealt with under Delegated Powers:

- i. [S.08/0226/FUL](#) Hill View Erection of single storey extensions to dwelling and outbuilding (revised): no observations

c. Consultation on New Applications: none

6. Correspondence and documents:

The following correspondence and documents were noted, they can be viewed for up to a year by arrangement with the Clerk:

- a. Standards Board: changes to framework. Allegations in relation to Code of Conduct now to be considered by local Standards Committees.
- b. Audit Commission. Appointment of Moore Stephens as external auditor.
- c. GCC Environment Directive. Consultation on 'Local List' for planning applications for waste and County Council developments. see www.gloucestershire.gov.uk/dc
- d. SDC: Parish/Town/ Emergency plan. Provision of memory stick with presentations from 11 Feb. As plan develops further documents to be added.
- e. SDC: Changes to planning system. Leaflet. From 6 April only 1-App forms will be acceptable. http://www.stroud.gov.uk/docs/planning/how_to_plan.asp
- f. SDC: Street cleaning consultation. Cleansing zone system being simplified to 4 categories (high, medium, low, special). Hillesley settlement is in medium, Tresham low.
- g. Cotswold Conservation Board. meeting 27th March. Agenda and previous minutes
- h. Cotswold Lion Spring/Summer 08. Celebration of 40 years of Cotswold Wardens.
- i. Cotswold Warden 40th Anniversary newsletter edition
- j. Volunteer and Community Action Annual Report
- k. Stroud & District Citizens Advice Bureau Annual Report
- l. Clerks and Councils Direct March edition
- m. Arts in Rural Gloucestershire: Invitation to promoters' forum 1st May Everyman Theatre Cheltenham.

7. Finance

a. Performance to date:

As of 27/3/08, running balance: £2547.90 Bank balance £2749.06. Unspent budget £52, expected expenditure £40, expected income £0.

b. Payments:

- i. L Stinchcombe Memorial Green contract £375 (06/07 £200 (reissue) 07/08 £175) [LGA 1972 Sch14]. Approved
- ii. Post office Counters (Tax) £39.60 [LGA 1972 s112] Approved.

Clerk

c. Memorial Green Contract Quotes

The three quotes received were considered for overall cost, expertise, contactability, and overall value for money.

It was noted that Mr L Stinchcombe had undertaken the work to an adequate standard for a great many years

Resolved: To award the three-year contract to Mr F Raines, with the Proper Officer to negotiate details subject to an overall limit of £750 for the three years.

8. Staffing

Resolved: In accordance with budget recommendation, commencing 1st April the Clerk to be contracted to work 16 hours per month at £6.25/hour (£1200/year).

9. Assets

a. Notice Board

Resolved: Proper Officer delegated to act as Project Officer for new Hillesley Parish Notice Board. No expenditure to be incurred without prior Council

Clerk

approval.

b. Web Site

Resolved: Proper Officer delegated to act as Project Officer for Parish Council Web Site.

Clerk

10. Parish Spring Clean

Confirmed for Saturday 5th April, 10am at the bus shelter.

11. Dog bins

Clerk to investigate cost and other implications.

12. Highways & Parish Paths Report

Footpath Representatives

Mr & Mrs C Hicks have kindly volunteered to act for Hillesley.

Mrs M Plummer was thanked for her service.

13. Training

a. Working with Your Council Training

The Clerk reported that she is:

- Currently working through the "Roles and Responsibilities" section.
- Has met with her mentor - Clerk at Frampton Cottrell who will also try to find a second mentor from a smaller parish.
- Also has access to an online message board so able to consult with other clerks.

b. GAPT Courses

Noted that dates have been circulated to Councillors.

14. Date and venue of Next Meetings

14th May 7.30pm Annual parish Council Meeting, Hopkins Hall, Hillesley.

11th June 7.30pm Talbot Court Barn, Tresham

15. Open Session and Other Items

Noted:

- a. A Gardening Club has been started in Hawkesbury. Details will be available in the next Hillesley happenings.
- b. The Chairman, Mr G Money, was thanked for his services to the Council over the last 10 years
- c. The Chairman thanked the Councillors for their work, and offered good wishes to the new Council.

16. Meeting closed at 10pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: