

PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES
Meeting held at Hopkins Hall, Hillesley on
Wednesday 2nd February 2011

Present: Cllr D Darlow (chair), Cllr A Clark, Cllr Burden, Cllr S Butcher , Cllr A Doughty , Cllr C Halpin, and Mrs H Cooke (Clerk)

In attendance: Cllr J Cordwell (County), Cllr P Hemming (District) and 3 members of the public

Action

1. Apologies for absence: Cllr R Harlow, approved.

2. Declarations of Interest: Cllr A Doughty item 11

3. Minutes of the last meeting:

The minutes of the 5th January 2011 were approved, and signed by the Chair.

4. Clerk's Report:

- a. Copy for HH included parish plan, snow advice, bulk oil, HGV update, email list proposal, Wotton swimming pool inquiry.
- b. Families of Hillesley School canvassed for use of Wotton pool
- c. GCC transport consultation submitted using delegated powers due to short consultation period. Commented on Tresham lack of any public transport, and limitations on bus pass use
- d. Two new allotment holders, no vacancies

5. Correspondence and documents:

The following correspondence and documents were considered and noted. They can be viewed for up to a year by arrangement with the Clerk:

- a. GCC: Glos. Trade Local Campaign, One-off grant available
<http://www.glosmtf.org.uk/funding.aspx>
- b. SDC: Grant award of £350 towards grit and litter bins
- c. SDC: Initial review of Hillesley settlement area for (proposed name to be changed to development limits). Request for identification of areas for possible adjustment to reduce misinterpretation by 4th March. Clerk to clarify precision of supplied map. Hillesley Councillors to inform clerk of any anomalies.
- d. SDC: Invitation for 1 councillor to attend Oakfield House SDC site inspection visit of proposed extension on 3rd Feb 12:45. Chair to attend.
- e. GAPTC: Call for Buckingham Palace Garden Party nominations. None.
- f. Golden Valley Classic MCC: Notification of event transiting parish on Sunday 6th March.

Clerk

DD

6. Risk Assessment Review

- a. Risk assessment reviewed and approved subject to following additions:
 - i. Documents. Reduce to essential and legal requirements. Provide fire-proof storage for legal documents (eg signed minutes, 7-year accounts)

- ii. PC/printer. To be security marked, and a Kensington lock purchased to physically attach laptop.
- 7. **Appointment of New Clerk (closed session)**
 - a. The chairman reported on the appointment panel
 - b. The council ratified the appointment of Linda Spratling from 1st April
- 8. **Planning Applications:**
 - a. Applications dealt with under Delegated Powers: None
 - b. Decisions Received: None
 - c. Consultation on New Applications:
 - i. S.10/2571/HHOLD Whitestones Tresham. Erection of extensions and internal alterations. Do not object or support but comment that proposal will improve appearance.
- 9. **Finance:**
 - a. Performance to 28 January 2011: Running cash balance £5214.32. Bank balance £5424.32. Unspent budget £1907. Noted £32 bank charge incurred.
 - b. The following payments were approved:
 - i. GRCC Annual Subscription, £25.00 [LGA 1972 s111]
 - ii. GRCC Parish plan questionnaire work, £87.84 [LGA 1972s 111]
 - iii. Mrs H Cooke Parish plan administrative work Jul-Jan, £136.00 [LGA 1972s 112]
- 10. **Parish Plan:**
 - a. Report on informal meeting of 17th January making recommendations for layout and format.
 - b. Parish Council formally adopted the Parish Plan and agreed to publish the final report including the action plan. All who contributed to the process where thanked.
 - c. The following next steps were agreed:
 - i. Parish plan to be published on Council web site.
 - ii. Six colour copies to be produced with appropriate page protection clerk
 - iii. Parish Plan to be officially launched at Annual Parish Meeting on 6th April
 - d. A spreadsheet version of the action plan to be produced to form a working document to incorporate other council action issues (eg governance) CH/AC
 - e. Review and Update:
 - i. Progress on action plan to be a standard council meeting agenda item clerk
 - ii. Parish plan to be reviewed annually in time for Annual Parish meeting
- 11. **Highways, Footpaths and Waterways:** No reports
- 12. **County and District Councillor Reports:**
 - a. *County Council:*
 - i. County Council Electoral Boundary Review. The Boundary Commission are now consulting on the make-up of electoral divisions based on 53 councillors. This consultation ends on 21st February. County officers' proposals for this division would add a number of parishes.
 - ii. County Budget. Some small reductions in the library cuts have been announced which will have little effect on the Wotton situation.

- iii. Wotton Library: Figures on the cost of running the Wotton library have been clarified and forwarded to the Historical Society to help in preparing their business plan, should the reduction of the library to a “Library Link” service go through.
- iv. Buses: Consultation on “council run” bus services, which had a very short window in which to reply, ended on 31st January. There will be another consultation opportunity later in the process. A report to last month’s Environment Scrutiny Committee said that “rural provision would be based more on community transport feeding into market towns”. There are concerns over the effect of restricting concessionary bus fares (bus passes) to the statutory minimum. However, the County Council will get around £1M less government grant than the six districts previously received to run this service.
- v. Key Issues for Rural Communities: The Local Government Association’s Rural Policy Review Group have been invited to a meeting with Richard Benyon, Minister of State for Rural Affairs, to discuss these issues, particularly in the light of spending cuts.

b. *District Council:* Nothing to Report

13. Training:

Trevor Burden reported training on 18th January to be both interesting and useful.

14. Open Session :

The following issues were raised and noted:

- a. The recent wide-spread power cut and associated low voltage outage seems to have led to domestic equipment failures. As reported in The Gazette, Hawkesbury Parish council are investigating.
- b. Parish spring clean date needs to be set for before new growth
- c. There is no indication of any community plans to celebrate Royal Wedding

15. Date of Next Meeting:

Wednesday, 2nd March Hopkins Hall, Hillesley at 7.30pm

16. Meeting closed at 9.15pm

I certify that the above minutes are a correct record of the above meeting	
Signed:
Date: