

PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES
Meeting held at Hopkins Hall, Hillesley on
Wednesday 3rd December 2008

Present: Cllr D Darlow (chair), Cllr A Clark, Cllr A Doughty, Cllr C Halpin, Cllr R Harlow, Cllr A Larrieu. H Cooke (clerk)

In attendance: 1 member of the public

Action

1. **Apologies for absence:** Cllr S Butcher. Accepted. Cllr J Cordwell.
2. **Declarations of Interest:** Cllr Darlow and Cllr Doughty: Item 8.
3. **Minutes of the last meeting:**
The minutes of the meeting on 12th November 2008 were approved, and signed by the Chair.
4. **Clerk's Report**
Noted:
 - a. Letter sent to Highways re road safety measures;
 - b. Consultation on codes of conduct completed.
5. **Correspondence and documents:**
The following correspondence and documents were noted. They can be viewed for up to a year by arrangement with the Clerk:
 - a. NALC annual notification of pay rates for Clerk;
 - b. Request for grant from Sue Ryder Leckhampton Court Hospice.
6. **Planning Applications:**
 - a. Decisions Received:
 - i. S.08/1881/AGR Woodmans Farm, extension to existing barn. Notification of permitted development.
 - ii. [S.08/1915/FUL](#) Upper Kilcote House, demolition of existing garage & stables, including replacement garage & store with new private drive. Permitted.
 - iii. [S.08/2037/LBC](#) Yew Tree Cottage, High Street Hillesley, external alterations. Approved.
 - b. Applications dealt with under Delegated Powers:
 - i. [S.08/1915/FUL](#) Upper Kilcote House, demolition of existing garage & stables, including replacement garage & store with new private drive. No observation.
 - ii. [S.08/2223/FUL](#) Valley View, Hillesley, erection of rear porch extension and conservatory. No observation.
 - c. Consultation on New Applications: none

7. Finance

- a. Performance to date, as of 27th November:
Running cash balance: £4267.73; Bank balance £4332.73; Unspent budget £3559;
Expected income £12
- b. Cancellation of cheque No 378 (unpresented - issued 13 Feb 08 £30 to Victim Support): Approved.
- c. Payments:
 - i. Mrs H Cooke Clerk's pay Oct- Dec £240 [LGA 1972 s112]. Approved.
- d. Grants for 2008/9

Resolved: to award £1225 in grants as follows:

- i. Jubilee Field Management Committee £750 [LGA 1972 s133]
- ii. St Giles (churtyard) £100 [LGA 1972 s214]
- iii. Hillesley Baptist Burial Ground Trust £50 [LGA 1972 s214]
- iv. Citizens Advice Bureau £20 [LGA 1972 s144]
- v. Hillesley Happenings £15 [LGA 1972 s142]
- vi. Tresham Church £240 [LGA 1972 s137]
- vii. Cotswold Talking Newspaper £20 [LGA 1972 s137]
- viii. Voluntary & Community Action £30 [LGA 1972 s137]

Clerk

- e. Future Grants

Resolved: To discuss principles for Parish Council grants in September 2009, prior to budget review for 2009/10 and setting of 2010/11 budget.

8. Allotment Issues

- a. *Hillesley Allotment Association holdings.* Currently in an informal arrangement, HAA have untenanted use of five quarter plots used for water collection, manure storage etc and maintain communal paths. The Parish Council is responsible for the public liability insurance of communal paths and untenanted plots. Not all tenants are members of HAA.

Resolved: To regularise the arrangement with HAA by entering a tenancy agreement with HAA for the five plots at a peppercorn rent of £1 per year.

Clerk

- b. *Hedges.* The hedges are becoming overgrown and need to be cut back during the winter.
 - i. Responsibility for the boundaries needs to be clarified with the owners of adjacent fields.
 - ii. Advice to be sought on hedge cutting from Tom Burditt.

Clerk

DD

9. Highways and Footpaths

- a. Road junction markings in Hillesley have been repainted and the High Street centre line burned off.
- b. The complete grass verge in Hawkesbury Road has been cut recently.

10. Water Course wardens

- a. SDC has requested nomination of Watercourse Warden for the parish. Mary Leonard and Tania Warner have offered to undertake the task.

Resolved: To appoint Mary Leonard and Tania Warner Water Course wardens for Hillesley and Kilcott.

Clerk

- b. Leaflets on Riparian owner rights and responsibilities available for distribution.

Clerk

11. County and District Councillor Reports

a. County

County Council political balance.

The resignation of a member from the Conservative group on the County Council means that their notional majority is reduced to just one over the other parties.

Non-Executive Director

An appointment to a post of non-executive director to the County Council has been made without consultation with members or any appointments process.

Public rights of way modification orders

Problems with understaffing continue to grow. A workforce of just 1.6 FTE is now available to deal with a backlog of 123 applications. The same officers also deal with applications for new village greens.

Children's Centre, Wotton: Clinic to stay?

County staff have now identified this location as their preferred one "where it may be possible to locate the children's centre within an existing health centre". The centre should be in operation by March 2010. These centres are currently supported by significant Government funding; but there is concern that this may change once the Government has legislated to make provision of the centres a statutory responsibility for local authorities!

Wotton Royal Mail Sorting Office

According to staff, this is to close early next year and they will be working out of Cam/Dursley from then on. Attempts to contact Royal Mail about this have so far completely failed.

- b. District.** No report.

12. Training

- a. GAPT November newsletter: changes in planning.
b. Councillor training available: 12th Feb Being a Good Councillor Nuts & Bolts 9.30 - 4.30, Longford village hall.

AD

13. Open Session and Other Items

Noted:

- a. The latest edition of the Hillesley Village Directory has been delivered. The format will need to be changed before it can be up-loaded to the web site.
b. A dumper truck is still being parked on the verge in Hawkesbury Road, at some inconvenience to neighbours.
c. A white van has been observed regularly parked in the lay by on the Kingswood Road.

14. Date of Next Meeting

7th January meeting cancelled. Review of Standing Orders deferred to February.
Next meeting: Wednesday, 11th February in Hopkins Hall Hillesley at 7.30pm

15. Meeting closed at 9.10pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: