

**PARISH COUNCIL OF HILLESLEY AND TRESHAM**  
**MINUTES**  
**Meeting held at Hopkins Hall, Hillesley on**  
**Wednesday 5<sup>th</sup> January 2011**

**Present:** Cllr D Darlow (chair), Cllr A Clark, Cllr Burden, Cllr S Butcher , Cllr A Doughty , Cllr C Halpin, and Mrs H Cooke (Clerk)

**In attendance:** Cllr P Hemming (District) and 2 members of the public

- |  | Action |
|--|--------|
| <b>1. Apologies for absence:</b> Cllr R Harlow approved, and Cllr J Cordwell, noted  | DD     |
| <b>2. Declarations of Interest:</b> Cllr S Butcher – item 7ci  |        |
| <b>3. Minutes of the last meeting:</b><br>The minutes of the 2 <sup>nd</sup> December 2010 were approved, and signed by the Chair.   |        |
| <b>4. Clerk’s Report:</b>  |        |
| a. All Grants have been paid and most receipts have been received  |        |
| b. Advertisement for Clerks Position has been sent to GAPC and put on both notice boards   |        |
| c. Hillesley and SDC website will be down for 24 hours on Friday 7 <sup>th</sup> January   |        |
| d. Contract for upkeep and grass cutting of War Memorial in Hillesley has ended. It was agreed that Mr Rains would be approached by the council with a view to renewing contract.  |        |
| e. There have been reports that some of the rubbish has not been collected<br>SDC have said this should be picked up in the next few days.   | HC     |
| <b>5. New Model Standing Order:</b>  |        |
| a. A draft of updated standing orders in line with 2010 model standing orders was tabled.  |        |
| b. It was agreed that these need further clarification and adaptation, and councillors to forward comments and suggestions by email to the clerk.  | all    |
| <b>6. Correspondence and documents:</b><br>The following correspondence and documents were considered and noted. They can be viewed for up to a year by arrangement with the Clerk:  |        |
| a. Letter from Wotton under Edge Swimming Pool Committee asking for contribution towards running costs. It was agreed that the council would find out if the pool is used by Hillesley and Tresham residents by placing an article in the Hillesley Happenings and a questionnaire at Hillesley Primary School and Hillesley Toddler Group. This will then be discussed at the March meeting once the above has been collated. | HC/SB  |

- 7 **Planning Applications:**
- a. Applications dealt with under Delegated Powers: None
  - b. Decisions Received: None
  - c. Consultation on New Applications:
    - i. [S.10/2494/HHOLD](#) Oakfield House Hawkesbury Road. Erection of replacement ancillary storage building. Objection on grounds that height is still overbearing on neighbouring property. Council to request this be submitted to committee for review at the same time as [S.10/2039/HHOLD](#) Oakfield House which has already been submitted.
    - ii. [S.10/2551/DISCON](#) Highfield Cottage Upper Kilcot. Discharge of conditions 2 and 3 from planning permission S.10/2001/FUL. No comment.
- 8 **Finance:**
- a. Performance to 28 December 2010: Running cash balance £5692.92. Bank balance £7117.92. Unspent budget £2386
  - b. The following payments were approved:
    - i. Post Office Ltd, Tax (Oct-Dec), £102 [LGA1972s112]
    - ii. GAPTC, Councillor training, £80 [LGA1972s111]
    - iii. Mr F Raines, Grass cutting contract, £210 [LGA1972s11]
    - iv. GAPTC, "Local Government Administration", £55 [LGA1972s11]
- 9 **Parish Plan:**
- a. Gillian Hayward attended the meeting on behalf of the steering group to confirm the steering group has virtually completed its task.
  - b. The council formally received the draft plan and thanked the steering group for all of their efforts in developing the plan in the planned time.
  - c. It was agreed to study the draft and have an informal meeting in January to discuss the best way forward.
10. **Highways, Footpaths and Waterways:** No reports
11. **County and District Councillor Reports:**
- a. *County Council:* Nothing to Report
  - b. *District Council:* Nothing to Report
12. **Training:**  
Trevor Burden to attend a councillor training day on the 18<sup>th</sup> January.
13. **Open Session :** No comments.
14. **Date of Next Meeting:**  
Wednesday, 2<sup>nd</sup> February Hopkins Hall, Hillesley at 7.30pm
15. **Meeting closed at 9.15pm**

I certify that the above minutes are a correct record of the above meeting

Signed: .....

Date: .....