

**PARISH COUNCIL OF HILLESLEY AND TRESHAM  
MINUTES**

**Meeting held at Hopkins Hall Hillesley on  
Wednesday 5 March 2008**

**Present:** Cllr G Money (chair), Cllr A Clark, Cllr D Darlow, Cllr E Dawson  
H Cooke (clerk)  
**In attendance:** Cllr J Cordwell (County),  
5 members of the public

Action

**1. Apologies for absence:**

Cllr A Larrieu (work). Accepted.  
Cllr D McCoubrie , Cllr P Hemming (District). Noted

**2. Declarations of Interest**

None

**3. Minutes of the last meeting:**

The minutes of the meeting on 6<sup>th</sup> February 2008 were approved and signed by the Chair.

**4. Clerk's Report**

- a. Hawkesbury United Charities still exists. Hawkesbury Parish Clerk reports that it is a very small amount and attempts are being made to update its directives with the Charities Commission. Sole Trustee is Hawkesbury Vicar. Chairman, Sue Hope, will keep this Council informed.
- b. Commons Committee has not met for a while but an AGM is due. There should be a Parish Council representative. Simon Frith will provide a report for the Annual Assembly.
- c. Memorial Green Maintenance. Letter sent by hand to Mr Stinchcombe, invoice and quote now received. NEOddjobs informed that quote too high and have resubmitted. Further quotes requested via Hillesley Happenings.
- d. Grants paid, and organisations invited to report to Parish Assembly. Acknowledgements received from Hillesley Church, Field Committee, Talking Newspapers and Voluntary & Community Action. Have yet to be able to contact Village Agent.
- e. Street lighting decision emailed, no reply - resent with copy to County Councillor.
- f. Contacted by SDC 'Tree Officer' re felling of trees on playing field. Advised that it was a matter for Winter Trust not SDC or PC. Informed trustee Steve Hayward. Have requested a list of TPOs within the Parish.
- g. Copy submitted for March Hillesley Happenings

- h. Bursary for Clerk's training has been approved but not yet received.

Noted.

## 5. Planning Applications:

- a. Decisions Received: none
- b. Applications dealt with under Delegated Powers:
  - i. [S.08/0126/FUL](#) 1 Hawkesbury Road: Single storey rear extension to replace existing lean-to conservatory. Noted that the extension is visible from the road but the Council has no other comment to make
  - ii. [S.08/0226/FUL](#) Hill View Day House Lane: Erection of single storey extensions to dwelling and outbuilding.  
Hillesley & Tresham Parish Council has considered this application and does not wish to object or support. However, there was concern expressed that there is no clear need for the garage and storage space to have a lobby and toilet and washroom, and that this might be a move towards the garage becoming an accommodation unit without this being explicitly declared.
  - iii. [S.08/0094/LBC](#) Fleece Inn: Construction of pitched roof to side elevation. No objection.
- c. Consultation on New Applications:
  - i. [S.08/0308/FUL](#) Pleasant View High Street: Erection of detached garage. No objection.

## 6. Correspondence and documents:

The following correspondence and documents were noted, they can be viewed for up to a year by arrangement with the Clerk:

- a. GCC: Gloucestershire Medal for Courage, call for nominations
- b. South Gloucestershire Council: Affordable housing supplementary planning document consultation draft/ Available from <http://consultations.southglos.gov.uk/inovem/consult.ti/ahspdconsdraft/consultationHome>
- c. South Gloucestershire Council: Gypsy and traveller sites issues and options document available from <http://consultations.southglos.gov.uk/inovem/consult.ti/gypsiesandtravellersIAO/consultationHome>
- d. SDC: Local plan as adopted Nov 2005. Also available from [http://www.stroud.gov.uk/docs/localplan/stroud\\_district\\_local\\_plan.asp](http://www.stroud.gov.uk/docs/localplan/stroud_district_local_plan.asp) - includes settlement boundary map for Hillesley.
- e. SDC: information on Hear by Right workshops. Hear by Right is a national initiative for involving children and young people in the issues that affect them and the services they receive.
- f. National Offender Management Service: offer from Leyhill for presentation to Council about scheme for offenders to 'put something back' by working on local project (eg general maintenance/tidying/path clearance). Cost of projects to cover transport, food, and supervising instructor
- g. Local Councils Update: example issue
- h. Co-operatives Futures: contracted by GCC to provide expert service to new,

emerging and existing social enterprises. Offer to talk to individual or groups in community.

- i. The Citizen: email request for regular feature on Parish for 'Where I live feature'
- j. Cotswold Conservation Board: Update Winter 07/08. Includes details of grants made from Sustainable Development Fund
- k. Enjoy England: call to celebrate St George's Day

## 7. Finance

- a. Performance to date:

As of 26/2/08, running balance: £2754.17 Bank balance £3494.17. Unspent budget £148.00, expected income £217.

- b. Virement.

**Resolved: RFO to revise current budget through virement between budget headings to reflect minor variations in allocations.**

Clerk

- c. Payments:

- i. GAPTC annual subscription £96.36 [LGA 1972 s143]. Approved.
- ii. Heather Cooke Clerks Pay and expenses £148.14 [LGA 1972 s112] Approved.

- d. Bad debt

**Resolved: to write off outstanding allotment rent of £5**

## 8. Assets

- a. Hillesley parish notice board

- i. Cllr Clark has made arrangements to discuss implications of moving current board.
- ii. Alternative sites and sizes were discussed.

**Resolved: Clerk to investigate implications of having a larger free-standing notice board sited adjacent to telephone box.**

Clerk

- b. Web site

**Resolved: to initiate a Parish Council web site.**

Clerk

## 9. Parish Assembly 2<sup>nd</sup> April

- a. The police will be represented by Sgt Neil Gibbs
- b. Posters for Hillesley and Tresham notice boards approved. Mrs Plummer agreed to display one in her notice board. Clerk
- c. Confirmed that the meeting will start at 7pm following coffee at 6.45pm

## 10. Parish Council Election 1 May

- a. Posters for Hillesley and Tresham notice boards approved Clerk

**11. Parish Spring Clean**

Set for Saturday 5<sup>th</sup> April, 10am at the bus shelter. Clerk to arrange for the necessary equipment from SDC.

**12. Report from County Councillor**

Cllr Corwell reported that:

The Administration has proposed a budget increase of 4.9% (approx £60 at band D).

Despite this level of council tax the budget includes:

- checks on overweight lorries will cease;
- staff at county record office to be cut by four.
- relief librarian staff budget to be deleted;
- 35% reduction in highway signing and lining
- reduced budget for winter maintenance and adverse weather contingency not being replenished following floods;
- reduction in street light renewals;
- Public Right of Ways staff reduced;
- budget for transport monitoring to be cut;
- cuts in bus services expected.

**13. Report from District Councillor**

Cllr Hemmings sent his apologies for absence. His written report was tabled:

At the last District Council meeting the level of Council Tax was set as

predicted with SDC increase at 2.5%. Police went for the maximum they could.

Also much discussion on affordable housing, choice based letting for Council Properties and redevelopment of some Council property. The latter not popular with many tenants.

The recycling project in the "Stanleys" continues, but it will be interesting to see what SDC does in the light of the uprising against Plastic Bags. My Hot Topic of a couple of years ago attempted to prompt the Dublin style approach making the "Bag for Life" the norm and outlawing lots of packaging & Plastic of many varieties. Or at least making it less popular. A valid counter to this was the re-use of plastic bags for refuse and recycling in the home. If these bags are not used, others need to be produced to contain rubbish and pedal bin contents. Hopefully there can be a happy and rewarding compromise.

**14. Highways & Parish Paths Report**

a. The following were noted:

- i Cotswold Way/Monarch's Way appears to be draining properly.
- ii Fly-tipped builders' waste in Kingswood Road lay-by reported but still not cleared.
- iii Garden type waste has been deposited at bottom of Old London Road.
- iv Dark Lane has an oil drum at the side.

b. Highways Representative

Mrs Stanley appointed for Hillesley.

**15. Training**

- a. Clerk to circulate GAPT training dates
- b. Clerk tabled “Working with Your Council” (WWYC) course folder. The course provides worthwhile reference material and includes access to an on-line discussion group.

**16. Date and venue of Next Meeting**

2<sup>nd</sup> April Hillesley, following Annual Parish Assembly (6.45pm for 7pm)

**17. Open Session and Other Items**

Noted:

- a. Concern expressed about road safety related to the speed of cars entering the village from Hawkesbury and the parked cars on the High Street. Request that the Parish Council explore potential solutions to the hazard.
- b. Information was presented that there is a plan to move a street light in Kingswood Road from Builders Yard to start of footpath adjacent to Half Acre. It was explained that the footpath needed to be lit for both amenity and security.
- c. Request that the Parish Council explore the possibility of reducing street lighting after midnight.

**18. Meeting closed at 9.15pm**

I certify that the above minutes are a correct record of the above meeting

Signed: .....

Date: .....