

**PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES**

**Meeting held at Hopkins Hall Hillesley on
Wednesday 6 February 2007**

Present: Cllr D Darlow (chair), Cllr A Clark, Cllr A Larrieu,
H Cooke (clerk)
In attendance: Cllr J Cordwell (County), Cllr P Hemming (District)
1 member of the public

Action

1. Apologies for absence:

Cllr G Money (work), Cllr D McCoubrie (work) Cllr E Dawson (work). Accepted.

2. Declarations of Interest

None

3. Minutes of the last meeting:

The minutes of the meeting on 7th November 2007 were approved and signed by the Chair.

4. Resignation of Councillor

Noted that Cllr Ponter resigned at the end of November. Cllr Ponter was a co-opted member of Council for a year. Appreciation was expressed of the enthusiasm with which she conducted her duties, in particular in relation to Tresham planning applications. This to be communicated to Mrs Ponter.

Chair

5. Clerk's Report

- a. Amended members' interest forms sent to SDC, registered and returned.
 - b. Budget displayed on Parish Notice boards for 3 weeks - no comments received
 - c. Highways acknowledged report of potholes in High Street and Kilcott. Also reported Monarch's Way/Cotswold Way flooding.
 - d. BT acknowledged report of faulty phone box light.
 - e. Street lighting (Phil Thomas) will find out what is happening re underground cabling and streetlight opposite footpath.
 - f. Still one allotment rent to come in.
 - g. Electoral register received in electronic form. Queried High Street addresses listed as Hawkesbury Rd - Hillesley list is to be corrected and re-issued (Legal notice displayed).
 - h. Reports to Hillesley Happenings. Jan: May election, change to allotment rents, New Mills/School Close street lighting to be discussed. Feb: Election, emergency kit.
- Noted.

6. Planning Applications:

- a. Decisions Received:
 - i [S.07/2237/LBC](#) and [S.07/2236/ADV](#) Fleece Inn, Hillesley: erection of signage (resubmission). Approved
 - ii [S.07/2253/TPO](#) Old Forge Cottage, Kilcott Road, Hillesley: pruning of Sycamore tree (TPO 441) at junction of Kilcott Road and New Mills Lane. Approved
 - iii [S.07/2261/FUL](#) Corn Mill Farm, Lower Kilcott: construction of agricultural storage barn (resubmission). Approved.
 - iv [S.07/2301/LBC](#) Mill House Hawkesbury Road, Hillesley: Erection of 2-storey extension. Refused [[S.07/2377/FUL](#) withdrawn]
- b. Applications dealt with under Delegated Powers:
 - i [S.07/2301/LBC](#) and [S.07/2377/FUL](#) Mill House Hawkesbury Road, Hillesley: Erection of 2-storey extension. As it stands, Mill House provides a pleasing aspect in its position opposite the War memorial, balancing the view with Hillesley Farm House. The Council would prefer to retain the front view.
 - ii [S.07/2779/OHL](#) Nimrods Barn: Provision of power supply via overhead electricity lines. No comment.
- c. Consultation on New Applications: None

7. Correspondence and documents:

The following correspondence and documents were noted, they can be viewed for up to a year by arrangement with the Clerk:

- a. Department for Communities and Local Government: Consultation on orders and regulations relating to conduct of local authority members in England. A revised more locally-based system of standards committees planned to be introduced in Spring 2008.
- b. Environment Agency: Little Avon Catchment Abstraction Management Strategy Consultation . (Kilcott Stream is part of Little Avon CAMS.) Includes information on: character of area; where water may be available for new extraction licenses; existing license strategy; CD with technical info.
- c. GCC: consultation on options for County Council tax increases.
- d. GCC: Summer flooding update. CD of report. Also available on-line.
- e. GCC: Essential Flood Guide. Includes an emergency guide with steps to prepare for flooding/loss of power/loss of water
- f. GCC Charter: dates for chartered parishes meetings 4.30-7pm Shire Hall 28/2, 24/4,26/6,28/8,20/10,18/12.
- g. Gloucester Highways: Maintenance and Traffic Management newsletter. Includes plans to set up a pilot lorry management zone for part of Cotswold AONB (area does not include Hillesley & Tresham
- h. Gloucester Highways: stake-holder information, request for Parish highways representative (agenda item), and winter maintenance leaflet.
- i. SDC: Meeting dates, Councillor details, Parish and Town Council contacts.
- j. SDC: Supply of electoral register for 2007/08. To be in pdf form unless written application made for hardcopy. Electronic copy received. Note Revised Hillesley

ward to be published 8th February (original had incorrect listing for High Street addresses)

- k. SDC: Statement of Community Involvement. How the community will be involved in Local development Framework documents. Details community involvement in planning process including website, email notifications, neighbour notifications by letter and site notices.
- l. SDC: Consultation on Government plans (1-APP) to amend guidance on documents to be supplied for validation of planning applications and “Householder Design Guides: Supplementary Planning Advice” from 6 Apr 08.
- m. Dursley Area Police and Community consultative meeting minutes for 17th Jan
- n. GAPTC: November, December and January newsletters. Training dates for clerks and councillors, salary award for Clerks. Available online from:
<http://www.visionwebsites.co.uk/Contents/Text/Index.asp?SiteId=269&SiteExtra=9194202&TopNavId=581&NavSideId=12764>
- o. Clerk & Councils Direct January
- p. Cotswold Conservation Board: report ‘the culmination of our five-year conservation project’, meeting agenda and minutes, issue of draft management plan see <http://www.cotswoldsaonb.org.uk/page.asp?pageID=12>
- q. The Gloucestershire Environmental Trust Company: 10 year review and details on how to apply for grants see <http://www.glos-environment-trust.co.uk/htm/grantApplications.php>
- r. GRCC: January newsletter and leaflet on Post Office Change Programme (announcements on proposed closures due 5 Feb) see http://www.grcc.org.uk/our_work/post_offices
- s. Nightstop: local support for young homeless. Request for poster display
- t. Care & Repair (Stroud) Ltd request for poster and leaflet display and distribution
- u. Kidney Research UK: Request for poster display

8. Finance

- a. Performance to date:
As of 30/1/08, running balance: £4105.96 Bank balance £4360.960. Unspent budget £1513, expected income £25.
- b. Payments made under delegated powers:
 - i. Hillesley Allotment Association Inner gate (Council approved up to £90 Apr 07) £63.80 (inc VAT)[SHAA 1908]. Approved.
 - ii. Heather Cooke Clerks Pay and expenses £148.14 [LGA 1972 s112] Approved.
 - iii. Post Office (HM Revenue & Customs)Tax £39.60. Approved.
- c. Committed (for retrospective approval):
 - i. GAPTC Clerk Training £50 [LGA 1972 s111]. Approved
 - ii. GAPTC “Parish Councillors Guide” £15 [LGA 1972 s111]. Approved.

- d. For consideration
SLCC training "Working with your Council" distance learning courses £195 less 75% bursary for small council [LGA 1972 s111]. Approved. Clerk
- e. Grants Approved(allocated in line with budget) Clerk
- | | | | |
|-------|----------------------------------|------|-------------------------------|
| i. | Tresham Church | £240 | [LGA 1972 s137] |
| ii. | Victim Support | £30 | [LGA 1972 s137] |
| iii. | Talking Newspaper | £18 | [LGA 1972 s137] |
| iv. | Volunteer Community | £30 | [LGA 1972 s137] |
| v. | Grant to Playing Field Committee | £700 | [LG(MP)A 1976 s19 & LGA 1972] |
| vi. | Hillesley Churchyard | £100 | [LGA 1972 s214] |
| vii. | Citizens Advice Bureaux | £25 | [LGA 1972 s142] |
| viii. | Hillesley Happenings | £15 | [LGA 1972 s142] |
| ix. | Hillesley Web Site | £12 | [LGA 1972 s142] |
- Total £1250 [LGA 1972 s137 sub-total £318]

9. Assets

- a. Memorial Green grass cutting arrangements.
- i. The current 3-year contract for £250/year, which includes tidying the footpath between Kingswood Road and Vicarage Lane, is due for renewal. Mr Les Stinchcombe has done this work from, at least, 1991; but is difficult to contact.
- ii. In line with Financial Orders, three quotes were requested in December. Only one has responded: NE Odd Jobs have submitted a quote for £1318/year. This was considered to be excessive.
- iii. It was decided to advertise for further quotes in Hillesley Happenings and to renew efforts to contact Mr Stinchcombe. NE Odd jobs to be informed. Clerk
- a. Hillesley parish notice board
- i. Condition of notice board is deteriorating. It was decided that enquiries should be made for its possible replacement by a larger board in a different location. Clerk
- ii. Cllr Clarke to contact owners of current site at Post Office Cottage to identify any implications. AC

10. Street Lighting School Close/New Mills Lane

- a. Clerk informed meeting of personal interest.
- b. Background. Some years ago the street light in School Close was replaced and the new light positioned at the school end of the car park. This improved lighting in Kilcott Road, particularly the School entrance but left the other end of the car park and the junction of New Mills Lane in darkness.
- c. The car park is owned by SDC and technically is for the sole use tenants and residents of School Close. New Mills lane has no lighting. It is used for parking by school staff, parents and local residents. Residents and school have requested that some lighting be provided for both safety and security.
- d. GCC has agreed to provide an additional light but require a contribution of 50% (estimated at £400) from the Parish Council.

- e. The GCC suggested position would be on the corner alongside the litter bin and road signs. No response received to request for feasibility and possible cost of positioning further along New Mills Lane to improve area covered and avoid possible problems of excessive light to bedroom windows in School Close.
Resolved: To inform GCC of an approved 50% contribution up to £400 subject to advice on preferred location. Clerk
- 11. Parish Assembly 2nd April**
Resolved: to take steps to increase parish participation.
 These to include: Clerk
- i. Inviting all Parish organisations, police, village agent to contribute reports
 - ii. Posters in Hillesley & Tresham notice boards
 - iii. Item in Hillesley Happenings
 - iv. Provide coffee/tea at start (6.45pm for 7pm start) Cllr Clarke to organise. AC
 Mrs Plummer offered to assist.
- 12. Parish Council Election 1 May**
- a. Nominations open on 27th March and close at noon 4th April for election on 1st May. SDC will provide nomination packs in mid-March.
 - b. The Chair asked all Councillors to be active in encouraging electors to stand. All
 - c. A GAPT leaflet to be circulated to all Councillors Clerk
- 13. Reports from County and District Councillors**
- a. County Councillor report:
Regional Spatial Strategy (RSS) – more houses planned
 The independent panel examining the draft strategy for development in the South West has gone against councillors’ wishes, both locally and in the region, and is proposing a 16% increase in house building in Gloucestershire over the 48,600 given in the draft RSS. For the Stroud District Council area 9100 houses are now proposed between 2006 and 2026 compared to 6700 previously. Adjacent to Gloucester this consists of the 2000 houses “committed” at Hunts and a new site for 1500 houses south of Gloucester between the railway line on the west and the M5 on the east at Whaddon. The remaining 5600 (900 more than previously) are to be spread over the rest of the SDC area. The Panel’s report is now being considered by the Government Office of the South West findings will be open to consultation for at least 8 weeks, more likely 12 weeks. This should be over the summer between May and July
County by-election
 There will be a by-election in Brockworth following the resignation of the Independent county councillor, Sean Connors.
County Council budget 2008/09
 The County’s Cabinet meets on Wednesday when I assume they will propose a budget to put to the County Council on 20th February.
 The county council Administration consulted on the proposed budget between 18th December and 16th January. Three options were put forward: *Option 1* is for a council tax increase of 3.8%. This option contains no extra money to deal with flood

prevention or drainage works. *Option 2* is identical, apart from an additional 1.1% (£2.3M) to investigate and begin to tackle flood prevention and drainage works. *Option 3* adds 3.1% (£4.5M) to Option 1 which would increase the "fighting fund" to £4.5m and provide for capital investment of £25m to fund major investment in flood prevention and drainage works. Since the Government has said it will cap any council getting close to 5% Option 3 does not seem realistic.

b. District Councillor:

SDC cabinet is considering various possibilities for waste management..

14. Highways & Parish Paths Report

a. The following were noted:

- i Flooding on Watery Lane Kilcote (Cotswold Way/Monarch's Way) reported. Drain subsequently cleared.
- ii Fly-tipped builders' waste in Kingswood Road lay-by reported but not yet cleared.

b. Highways Representative

Request from Gloucestershire Highways for a nominated contact. Cllr Darlow to approach Mrs Stanley. DD

15. Date and venue of Next Meeting

5th March, Hillesley

16. Open Session and Other Items

Noted:

- a. Request that village clean-up be earlier this year i.e. April before spring growth.
- b. There has been no recent information available on Hawkesbury United Charities including any distribution in Hillesley. Clerk
- c. There has been no recent information available on the Commons Committee - does the Parish council have a representative. Clerk
- d. There is a proposal to set up a Gardening Club in Hawkesbury. HAA will be informed if this is successful.

17. Meeting closed at 10pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: