

**PARISH COUNCIL OF HILLESLEY AND TRESHAM**  
**MINUTES**  
**Annual General Meeting held at Hopkins Hall, Hillesley on**  
**Wednesday 6<sup>th</sup> May 2009**

**Present:** Cllr D Darlow (chair), Cllr A Doughty, Cllr C Halpin, Cllr R Harlow, Cllr A Larrieu.  
H Cooke (clerk)

**In attendance:** Cllr J Cordwell (County)

- |   |  |        |
|---|--|--------|
|   |  | Action |
| <b>1. Election of Chair</b>                                     |  | Action |
|   | <b>RESOLVED</b> unanimously that Councillor D Darlow, being duly proposed (Cllr Doughty) and seconded (Cllr Larrieu), be elected as Chairman of Hillesley & Tresham Parish Council for the ensuing year. Councillor Darlow signed the Declaration of Acceptance of Office.   |        |
| <b>2. Election of Vice-Chair</b>                                |  |        |
|   | <b>RESOLVED</b> unanimously that Councillor A. Clark, being duly proposed (Cllr Harlow) and seconded (Cllr Halpin), be elected as Vice-Chairman of Hillesley & Tresham Parish Council for the ensuing year.<br>Clerk to arrange for Councillor Clark to sign the Declaration of Acceptance of Office.  | Clerk  |
| <b>3. Committees</b>  |  |        |
|   | <b>RESOLVED</b> unanimously not to have any committees.  |        |
| <b>4. Assley and Hareley Commons Association Representative</b> |  |        |
|   | Cllr Clark to be asked to continue.  | Clerk  |
| <b>5. Clerk's delegated powers</b>                              |  |        |
|   | <b>RESOLVED</b> unanimously to confirm Clerk's delegated powers as Proper Officer and Responsible Financial Officer.   |        |
| <b>6. Dates of Council Meetings</b>                             |  |        |
|   | The following dates were agreed:<br>2009: 10 <sup>th</sup> June, 15 <sup>th</sup> July (Tresham), 9 <sup>th</sup> Sep (Tresham), 7 <sup>th</sup> Oct, 4 <sup>th</sup> Nov, 2 <sup>nd</sup> Dec.<br>2010: 6 <sup>th</sup> Jan (if required), 3 <sup>rd</sup> Feb, 3 <sup>rd</sup> Mar, 21 <sup>st</sup> Apr (and Parish Assembly); 19 <sup>th</sup> May, 16 <sup>th</sup> June. |        |
| <b>7. Council Calendar</b>                                      |  |        |
|   | The schedule of review and preparation was reviewed and no changes made.   |        |
| <b>8. Meeting suspended for Public Participation</b>            |  |        |
| <b>9. Apologies for Absence:</b>                                | Cllr Butcher, Cllr Clark accepted  |        |
| <b>10. Declarations of Interest:</b>                            | none.  |        |

## 11. Minutes of Last Meeting

The minutes of the meeting on 8<sup>th</sup> April 2009 were approved, and signed by the Chair.

## 12. Clerk's Report

Noted:

- a. 11<sup>th</sup> March minutes item 8 amended;
- b. IBT and SDC informed PC not adopting Tresham kiosk, and SDC have re-instated objection to removal.
- c. Listing application for Tresham kiosk drafted
- d. All but 3 allotment rents in, and all but 1 change to tenancy agreements signed.
- e. Notice board quote received, £922 (ex VAT) including header
- f. Advice sought on planning for notice board. Application being drafted
- g. Hillesley village spring clean, notices to be displayed around village

## 13. Correspondence

The following correspondence and documents were noted. They can be viewed for up to a year by arrangement with the Clerk:

- a. Equality and Human Rights Commission: Public Sector Equality Duties. Guidance on forthcoming Equality Bill.  
<http://www.equalityhumanrights.com/en/publicationsandresources/Documents/Equalities/PSDgen.pdf>
- b. NHS Gloucestershire: Catch it-Bin it-Kill it Poster  
<http://www.glospct.nhs.uk/pdf/news/flucampaign.pdf>

## 14. Planning

- a. Decisions Received.
  - i. [S.09/0020/LBC](#) & [S.09/0020/LBC](#) Mill House Kingswood Road: Alterations and extensions to existing dwelling with ancillary works. (Amended scheme). Approved and permitted.
  - ii. [S.09/0164/FUL](#) Stream Cottage Kilcot Road: erection of two dormer windows (Retrospective). Permitted
  - iii. [S.09/0413/FUL](#) Ambleside New Mills Lane. Proposed ground floor extension. Permitted
  - iv. [S.09/0357/FUL](#) Land Adjoining A46 Kilcot Road: provision of field access for agricultural use. Permitted
- b. Applications dealt with under Delegated Powers:
  - i. [S.09/0583/HHOLD](#) 2 Hawkesbury Road Hillesley: erection of first floor rear extension. Did not object or support but questioned whether material choice appropriate.
  - ii. [S.09/0487/VAR](#) Post Office Cottage Hawkesbury Road, Hillesley: Variation of condition one from planning permission S.07/1397/LBC .
- c. Consultation on New Applications.

- i. [S.09/0661/HHOLD](#) The Old Post Office Tresham: alterations and extensions to dwelling. No objection.

**15. Finance**

- a. Performance to date
  - i. Running cash balance: £2357.47. Bank balance: £2297.47. Unspent budget: £6792. Expected income: £7012.
- b. Payments:
  - Allianz Insurance £624.72 [LGA 1972 s114, s140 and Employers' Liability Act 1968].
  - Approved.

**16. Stroud Core Strategy Consultation**

- a. The Core Strategy was discussed and it was decided not to respond as a Council but to encourage individuals to make their own response.
- b. Chairman to write to SDC expressing disquiet on the daunting length and cumbersome wording of the questionnaire. DD

**17. Highways and Footpaths**

- a. Kingswood Road to Playing Field LHT/18/ - getting overgrown. Noted.
- b. Still problems with grass cutting along Hawkesbury Road. Clerk

**18. County and District Councillor Reports**

*Wotton Clinic*

The Symn Lane clinic will continue to provide services for people living in and around Wotton after the Dursley Health Centre opens. This should strengthen the case for the new Children's Centre to be based there.

*Swindon-Kemble rail line*

An announcement by the DfT on Friday 3rd April gives support for the redoubling and refers to funding options being explored with the SW Regional Assembly and the Welsh Assembly. Transport Minister Andrew Adonis has said it could start as early as next year, subject to funding. It is also included in Network Rail's latest plans for "Control Period 4" for 2012/13, subject to third party funding.

*Gully clearing*

Notices around the area announced dates when gully clearing was to take place, but quite a few were missed.

*Wotton Royal Mail Sorting Office*

The move to Cam has now taken place. There is no hope of the Wotton office reopening, but changes in the way mail is sorted should improve things in the next few years. Wotton's meter mail boxes are back in use.

*County Council*

The present council has held its last full meeting. The first full meeting of the County Council following the elections will be on 24th June.

**19. Training**

GAPT monthly newsletter available in hard copy. Other training information to be sent to Councillors.

Clerk

**20. Open session and other items**

Noted

Councillors inspected potential site for new Hillesley notice board near telephone kiosk and the allotments.

**21. Date of Next Meeting**

Next meeting: Wednesday, 10<sup>th</sup> June Hopkins Hall 7.30pm

**22. Meeting closed at 9.00pm**

I certify that the above minutes are a correct record of the above meeting

Signed: .....

Date: .....