

PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES
Meeting held at Hopkins Hall, Hillesley on
Wednesday 8th October 2008

Present: Cllr D Darlow (chair), Cllr S Butcher, Cllr A Clark, Cllr A Doughty, Cllr C Halpin, Cllr R Harlow, Cllr A Larrieu, H Cooke (clerk)

In attendance: Cllr J Cordwell (County), Cllr P Hemming (District), 2 members of the public

Action

1. **Apologies for absence:** none
2. **Declarations of Interest:** none
3. **Minutes of the last meeting:**
The minutes of the meeting on 10th September 2008 were approved, and signed by the Chair.
4. **Clerk's Report**
Noted:
 - a. Builders Yard street light to be moved to opposite side of Kingswood Rd
 - b. Additional New Mills/Kilcott Rd street light now back on highways list
 - c. New photographs of the War memorial will be sent to the War Memorial Trust
5. **Correspondence and documents:**
The following correspondence and documents were noted. They can be viewed for up to a year by arrangement with the Clerk:
 - a. Department for Communities and Local Government: Consultation on making and enforcement of byelaws - by 20th Nov.
<http://www.communities.gov.uk/localgovernment/publications/consultations/>
 - b. GCC Environment Directorate: Provision of bus shelters and bus shelter grant scheme.
 - c. SDC: Standards Committee - Appointment of Cllr Mattie Ross (Stonehouse Town Council).
6. **Planning Applications:**
 - a. Decisions Received
 - i. [S.08/1423/FUL](#) Lower Kilcott Farm Demolition of existing farm building. Erection of new. Permitted.
 - ii. [S.08/1439/FUL](#) Tithe Barn Tresham: erection of aluminium powder coated green greenhouse. Permitted.
 - b. Applications dealt with under Delegated Powers: none
 - c. Consultation on New Applications:
 - i. [S.08/1915/FUL](#) Upper Kilcott House, demolition of existing garage & stables, including replacement garage & store with new private drive. No observation.
 - d. Planning appeal: [S.08/0308/FUL](#) Pleasant View High Street, retrospective application

for erection of detached garage. No observation.

7. Future Plans Working Group

Report received. The Group considered improvements to: community relations; assets; policies and procedures.

Resolved: to accept recommendations in principle.

8. Workshop Report

Cllrs Clarke and Harlow attended the SDC workshop 'Strengthening the Links' and reported that they had made useful contacts.

9. Staff

a. Clerk's pay and conditions

Resolved: to continue process of increasing Clerk's hours and pay towards NALC recommendations.

Resolved: From April 2009, Clerk to be contracted for 20 hours/month at £7.50/hour

Resolved to initiate appraisal of the Clerk by Chairman and Vice-chairman.

b. Grievance and disciplinary procedure to be drafted for approval

10. Asset Update

No change in condition apparent from last year.

11. Finance

a. Performance to date:

As of 7/10/08, running cash balance: £3,333.83

Bank balance £4316.17.

Unspent budget £3654, expected income £53

b. Payments: none

c. JFMC grant submission considered. Clerk to obtain further information.

Clerk

d. Draft budget considered and agreed in principle.

12. Highways and Footpaths

a. LHT/19/1 overgrown at Day House Lane end

b. LHT/20/1 field boundary stile bottom rung missing.

c. LHT/121/ 1 (Dark Lane) drum in stream.

13. Safety Working Group

Group has met with Highways officers. Feasibility of suggestions for improving road safety to be raised with County engineers.

AC/RH
/Clerk

14. County and District Councillor Reports

a. **County**

County Highways

Input into planning applications now limited.

School Balances

In the light of many schools retaining large balances the Gloucestershire Schools Forum, in line with the requirements of the Government's Department for Children, Schools and Families, introduced a new 3-year automatic clawback rule in March 2007. Local schools not affected.

County Council Expenditure

The present end of year forecast for the county's revenue budget is an overspend of £3.5M, partly due to increased energy costs. On the capital side, the downturn in the economy has meant that capital receipts for the year, originally forecast as £11M are now thought to be unlikely to reach £5M. At the end of the financial year 2007/08 the council's debt had risen to £1,444 per family.

b. District. Nothing to report

15. Training

Clerk's WWYC training: 2 modules passed, 3rd submitted awaiting result.

16. Open Session and Other Items

Noted:

- a. Large lorries continue to traverse Hillesley village. Without identification owners cannot be advised of unsuitability of local roads.

17. Date of Next Meeting

Wednesday, 12th November at Hopkins Hall Hillesley at 7.30pm

18. Meeting closed at 9.30pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: