

**PARISH COUNCIL OF HILLESLEY AND TRESHAM
MINUTES
Annual Meeting held at Hopkins Hall Hillesley on
Wednesday 14th May 2008**

Present: Cllr G Money (chair for item 1), Cllr D Darlow (chair), Cllr A Clark, Cllr C Halpin,
Cllr R Harlow, Cllr A Larrieu
H Cooke (clerk)

In attendance: Cllr J Cordwell (County), Cllr P Hemming (District).
1 member of the public

Action

1. Election of Chair

RESOLVED unanimously that Councillor D Darlow, being duly proposed (Cllr Larrieu) and seconded (Cllr Harlow), be elected as Chairman of Hillesley & Tresham Parish Council for the ensuing year. Councillor Darlow signed the Declaration of Acceptance of Office.

2. Election of Vice-Chair

RESOLVED unanimously that Councillor A. Clark, being duly proposed (Cllr Darlow) and seconded (Cllr Larrieu), be elected as Vice-Chairman of Hillesley & Tresham Parish Council for the ensuing year. Councillor Clark signed the Declaration of Acceptance of Office.

3. Apologies for absence:

Cllr S Butcher: child-minding problem. Accepted.
Cllr A Doughty: illness. Accepted.

4. Declarations of Interest

None

5. Committees

RESOLVED to form a Planning Committee for consideration of applications considered to be contentious or of particular Parish interest. Membership to comprise all councillors. Proposed Cllr Clark, seconded Cllr Harlow.

6. Assley and Hareley Commons Association Representative

Chair and Clerk to seek a volunteer to represent, and report to the Council.

Chair
Clerk

7. Clerk's delegated powers

RESOLVED: to confirm Clerk's delegated powers as Proper Officer and Responsible Financial Officer.

8. Dates and times of meetings

Noted that meeting dates for the year need to be set. Clerk to circulate possible dates and report to next meeting.

Clerk

9. Council Calendar

RESOLVED: to adopt a Council calendar to ensure governance and financial issues are regularly reviewed and revised as necessary.

10. Minutes of the last meeting:

The minutes of the meeting on 2nd April 2008 were approved, and signed by the Chair.

11. Clerk's Report

- Election notices displayed.
- Contract for Memorial agreed with Mr Raines - has started work, including repairing edges.
- Met with Julian Wilson Snr Area Highways re notice board and other road matters.
 - He advised that Notice Board should be located so as not to impede views from houses ie either towards war memorial or towards Portcullis.
 - Expressed surprised that planning would be necessary, but SDC advise planning is required - fee will be £75.
 - No further action taken on this project.
- Street lighting
 - turning off at night advice now available
 - New light for NewMills Lane - despite reminders, still no news.
- SDC advise that dog bins cost £250 each, sites must be agreed with SDC who will empty.
- Accounts and governance document have been internally audited, and draft report received.
- Completed e-planning questionnaire (required by 13 May) - emphasised problems with public access to plans (no public transport to SDC, no local public access to internet, no equipment to project plans at meetings).
- Registered for on-line tax, annual tax returns completed.
- Received agricultural notifications for Lovatts Wood Farm and Lower Kilcott Farm . Not available from planning site.

Noted.

12. Planning Applications:

- a. Decisions Received:
- i. S08/0498/OHL Nimrods Barn, Kilcott: Installation of additional conductor onto existing span of 11kv overhead line. Approved.
 - ii. [S.08/0308/FUL](#) Pleasant View, Hillesley: Retrospective application for erection of detached garage. Refused.

- b. Applications dealt with under Delegated Powers:
 - i. S08/0498/OHL Nimrods Barn, Kilcote: Installation of additional conductor onto existing span of 11kv overhead line. No observation.
 - ii. [S.08/0654/FUL](#) Yew Tree House, Hillesley: Erection of sunroom to rear incorporating existing outbuilding. No observation.
- c. Consultation on New Applications:
 - i. [S.08/0811/FUL](#) Hillesley Mill, Alderley Road: Erection of a two storey extension and insertion of a dormer window. No observation.

13. Correspondence and documents:

The following correspondence and documents were noted, they can be viewed for up to a year by arrangement with the Clerk:

- a. GCC: Gloucestershire Charter questionnaire on benefits.
- b. SDC: Dates of Council meetings for June
- c. SDC: Rural and Community Investment scheme details. Meeting on 21st May 7pm Ebley Mill. Applications for funding for 2009/2010 by 27th June. (To be passed to JFMC and HAA.) chair
- d. South Gloucestershire Council: public consultation on core strategy issues and options consultation www.southglos.gov.uk/corestrategy
- e. Cotswolds AONB Management Plan 2008-2013
<http://www.cotswoldsaonb.org.uk/files/uploads/manplan08-13.pdf>

14. Finance

- a. Performance to date:
As of 8/5/08, running cash balance: £4,238.74 Bank balance £3,068.74. Unspent budget £5302, expected income £1813.
- b. Financial Control:
 - i. Account Holders: Chair, Vice-Chair, Clerk (non signatory)
 - ii. Additional signatory Cllr Harlow
 - iii. monitors Cllr Halpin and Cllr Larrieu (non-signatories)
- c. Payments:
Allianz Cornhil (insurance) £584.96 [LGA 1972 s114, s140 and Employers' Liability Act 1968]. Approved

15. Highways and Footpaths

- a. Damaged sign post (Hawkesbury Road junction) and lorry sign to be combined on one post. High Street and Tresham potholes well repaired. Highways to be congratulated. Road through Lower Kilcote - some safety repairs will be done but probably needs major work. Clerk
- b. Chris and Sandy Hicks (Hillesley footpath representatives) have been provided with a copy of PROW map and will report on progress.

16. County and District Councillor Reports

a. County

Fire Service

A decision of the Cabinet to agree to delegate to the South West Fire Authorities' Regional Management Board the power to deal with matters relating to the implementation and delivery of the project to set up a Regional Control Centre has been "called in". The reasons for the call-in are that

- this decision conflicts with the council's existing policy to resist the transfer of fire control from Gloucestershire to the regional centre
- no public consultation took place immediately prior to this decision, nor were councillors consulted, despite the overwhelming opposition to the regional centre in a previous consultation.

Waste Disposal

Despite total earlier opposition to waste incineration, the administration has chosen as a "reference project" a single incinerator to serve the whole of the county which would produce energy from waste. This would have a capacity to deal with 176,000 tonnes of waste per year that is not recycled or composted. The energy produced would be in the form of combined heat and power, although how the heat would be used, particularly given the largely rural location of the likely site (at Javelin Park, close to Junction 12 of the M5) is not known.

The Administration seems to be taking a very pessimistic view on the amount of waste that will be created in the future, and the proportion of this that can be reused, recycled or composted. There is a danger that this will be self-fulfilling. Since the incinerator will be run by an outside contractor under a PFI (private finance initiative) scheme to design, build finance and operate (DBFO) it the council may well find it is obliged to find waste to feed it, particularly if the operator is contracted to provide local heat and power.

The Reference Project also has an "affordability gap" in the necessary funding which is beyond existing county budgets. This is reckoned to be between £456M and £605M over 32 years. The County's Cabinet agreed last month to confirm to the Government that it will meet this gap, also committing future county administrations to this. The proposal did not go to Cabinet until 23rd April and since the Government deadline to receive submissions was 30th April this became an urgent decision that could not be called-in.

b. District

Cllr Hemming has been re-elected for Kingswood division. The new Council has roughly the same balance as the last.

17. Training

a. Working with Your Council Training (WWYC)

The Clerk reported that she has been awarded module 1 (Roles and Responsibilities) and is working on Module 2 (Law)

b. GAPT Courses

Clerk

- i. New councillors were encouraged to attend 'Being a Good Councillor' course 2,6,16,23 June in Stroud. Clerk to arrange. Cost is £20 per session per attendee.
- ii. Chairman stated wish to attend Chairman course in September
- iii. Clerk may need to attend some WWYC face-to-face sessions

c. Training Budget

The budget allocated for training is £300. With four new councillors and a new chairman, it was decided that this is inadequate to meet immediate needs.

RESOLVED: If necessary, to overspend training budget to enable all new Councillors to attend Stroud training (pending budget review). Proposed: Cllr Clark, seconded Cllr Larrieu.

18. Open Session and Other Items

Noted:

- a. New contractor for war memorial is doing a good job.
- b. Parking and traffic speed cause road crossing problems in Hillesley for children and parents, especially when walking to and from school.
- c. Badminton week-end causes additional traffic problems in Hillesley.
- d. Building work in Alderley has led to large earth moving equipment and lorries travelling through Tresham.

19. Date of Next Meeting

Wednesday, 11th June at Talbot Court Farm Barn, Tresham at 7.30pm

20. Meeting closed at 9.50pm

I certify that the above minutes are a correct record of the above meeting

Signed:

Date: