

PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES
Hopkins Hall, Hillesley on Wednesday 10th September 2014

Present: Cllr D Darlow,, Cllr A Doughty, Cllr G Finn, Cllr J Knowles, Cllr R Graham, Cllr J Cordwell, Cllr P Hemming.

In attendance: 2 Members of the public

Public Participation:

- Fears had been expressed that hedgehogs might get burned when the Tresham bonfire was lit and it was suggested that material should be dumped next to the site so that it could be piled up on the site at the last minute.
- A Tresham child had been refused free travel on the school bus to Hillesley. Parents should be advised to appeal, given that other Tresham children use the bus free of charge.
- John Dansie asked for information about the state of footpaths.

1. Apologies for absence: Cllr A Clark, Cllr S Butcher and the Parish Clerk

2. Declarations of interest: NONE

3. Confirm Minutes of the last meeting(s).

The minutes of 9th July 2014 were approved and signed by the Chairman Cllr D Darlow. Any Action Points were reviewed and any still outstanding will be reviewed at the Oct Meeting.

4. Clerk's Report

- Confirmation of completion of auditing the Annual Return received by Grant Thornton – no issues – Audit Completion Notice fixed to noticeboards
- No further correspondence from Smiths Gore re Water Piping
- Winter resilience – salt ordered

5. Correspondence received

- Co-op Bank – letters for Cllr D Darlow & Cllr R Gordon
- Cotswold Conservation Board – Annual Review
- Glos Highways – Order for Salt – completed
- Glos Highways – Contract with Amey
- GRCC AGM – Wed 10th Sept 2014
- Young Gloucestershire – Annual Review
- GAPTC – Bulletin
- GAPTC – Accessible Britain Challenge
- GLOS NHS – Engagement & Experience Strategy & Action Plan
- GCC – Clay Pigeon Application – Site Visit 19th Sept – Planning Committee 25th September. **Action Point:** Cllr D Darlow & Cllr A Doughty to attend (Subsequently site visit postponed)
- SDC – Boundary Commission Consultation. **Action Point:** Cllr. Darlow to look at what was written to the BC regarding the recent county review.
- Kingswood Parish Council – Village Design Statement (very large doc available on the web)

6. Planning Applications : to note decisions and consider applications

a. Decisions received:

Hillesley Mill, Alderley Road, Hillesley. Permission

S.14/1078/HHOLD - Alter reversed pitched roof to mono pitch to lobby. Install metal railing to verandah. Render and colour brick panel to front elevation.

Box Tree Cottage, Kingswood Road, Hillesley. Permission
S.14/1319/HHOLD - Two and a half story extension and replacement porch.

Graceland, Kilcot Road, Hillesley. Permission
S.14/1294/HHOLD - Two storey rear extension.

b. Applications dealt with under Delegated Powers: **None**

c. Consultation on new applications:

S.14/1562/FUL Full Planning Permission

Demolition of existing chicken shed and the erection of new build holiday lets (resubmission S.14/0365/FUL). **No change in Parish Council's previous position.**

S.14/1949/HHOLD:

Woodbine Cottage, Hawkesbury Road, Hillesley.

Single storey side extension. **Neither Support nor Object.**

7. Finance

All financial transactions checked & confirmed by Cllr J Knowles.

a. To monitor performance to date

- Balance at Bank - £12,038.46
- Payments to Date - £2,601.89 (inc Qs below)
- Receipts to Date - £4,237.93

b. To approve payments:

- Greenbarnes (Noticeboard) £725.28
- Clerk's Salary £439.20
- HMRC – Tax on Clerk's salary £109.80
- Clerk's Expenses - £30.00 Laptop Maintenance

8. Parish Plan:

Nothing to report

9. Highways, footpaths & waterways - To consider reports:

See Public Participation above

10. To receive reports from County and District Councillors

John Cordwell:

On 17th July county councillors in the Central highways area met with highways officers, at which programmes of work for the coming year are received. The follow matters were discussed:

Weekly road works bulletin.

Complaints from members that this has been stopped and information has to be accessed online via: <http://www.gloucestershirevoyager.com/>. That this will lead to reinstatement of the weekly bulletin seems unlikely.

Amey

A number of concerns caused by the start of the new contract including:

- overgrown condition of footpaths in the county. Amey have now let subcontracts and delivery has started on the ground.
- issues with the 08000 number.
- online "Reportit" system. Currently a change in the computer programmes means that the reference number cannot be used to track progress on the issue and to see nearby complaints on a map. This may not be sorted for some months, but should then offer an improved service.

Road markings

The Highways Information Pack says the road network will be annually inspected to build up a reactive programme of white and yellow line and road stud replacement, although this does not seem to be happening.

Active Together Grants

Cllr J Cordwell has submitted two bids for funding for final approval and he still has about £13k to allocate. He would welcome applications from eligible groups (not for profit organisations) who are trying to get people (of all ages) more physically active. Application forms are on the County Council website:

<http://www.gloucestershire.gov.uk/activetogether>

Clay Pigeon planning application, Kingswood

The application was to be considered at the 25th September meeting of the County Council's Planning Committee and that Mary Leonard has forwarded a copy of the officer's email to the Parish Council. The site visit is on Friday 19th September (although subsequently postponed)

Paul Hemming:

Boundary Commission:

The Electoral Review of the Council is now out for consultation by the Boundary Commission. The Consultation lasts from 26th August until 3rd November.

The Boundary Commission has already informed the council that it is minded to recommend 51 councillors for the realigned structure. but the conservative group have suggested five different options with the number varying from 28 to 40.

There is a cross-party group working on a proposal from the council on restructuring wards in order to regularise elector to councillor ratios. This will take some time and is not a simple task in particular as a new structure will need to be submitted before final figures for the new Local Plan are known.

Waste & Recycling:

The Task & Finish Group submitted its proposals for a new Waste & Recycling service from mid 2016 (to include Food, Green Waste & Residual Waste and replacing black bags wherever possible with wheelie bins.), when the current contract with Veolia comes to an end. It is recommended that the contractor would be Ubico, which is a partnership arrangement between Cheltenham and Cotswold Councils and which Stroud would join as a third shareholder. There are a number of other councils interested in joining this partnership including Tewkesbury.

Council's Constitution:

Work is continuing to bring it up to date and make it more understandable, especially to new councillors. There is another group looking at member development which should lead to both existing and new councillors having more and better knowledge and leaving no doubt as to what is required of them.

11. Discuss & agree Next Steps for possible Affordable Housing in Hillesley

It was agreed that a further Public Event should be scheduled this year, subject to there being further information to report.

Action Point: The Parish Clerk to place an item on the Agenda for the October Meeting.

12. Discuss & agree actions re request for more grit bins on the road between Alderley & Tresham

Action Points: Cllr R Graham to investigate potential prices. The Parish Clerk to confirm with

Highways whether they will fill a new bin with grit if the Parish Council purchase a bin.

13. Agree next steps with John Dansie re the installation of the new noticeboard for Tresham

Action Point: Cllr R Graham & John Dansie to agree the time/date for the installation of the new noticeboard.

14. Update from Cllr R Graham re request from Smiths Gore to lay new water piping at Alderley Farms and agree Next Steps.

Cllr. Graham reported that the pipe would run beneath the Well Hill garden and the owners would need to be asked for consent. Cllr. Darlow recalled that there were papers that indicate Parish Council ownership. **Action Point:** Cllr D Darlow agreed to seek them out.

15. Agree actions in respect of local crime prevention and better links to Police plus possible re-establishment of Neighbourhood Watch

It was unclear whether the police were making a general approach to parish councils or specifically to Hillesley & Tresham. It was agreed that, pending clarification, a reminder could be put in Hillesley Happenings. **Action Point:** The Parish Clerk to place a reminder in Hillesley Happenings.

16. Agree actions to source a new contractor for the upkeep of Memorial Green

Action Point: Parish Clerk to update the Parish Council when quotes are received from contacts uncovered in Wickwar.

17. Agree Meeting dates for 2015.

Agreed & adopted as Jan 14, Feb 11, Mar 11, Apr 8, May 13, June 10, Jul 8, Aug na, Sep 9, Oct 14, Nov 11, Dec 9

18. Agree Grant Request for Tresham Church – Agreed at £350.00.

Action Point: Clerk to prepare cheque for October 2014 meeting.

19. Agree Amendment to Model Standing Orders 2013 to include the new provisions in the 1960 Act. Agreed.

Meeting closed at 9.30pm

Next Meeting Wed 8th October 2014 at 7.30 at Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

FUTURE MEETING DATES FOR 2014 WILL BE: Oct 8, Nov 12, Dec 10