

PARISH COUNCIL OF HILLESLEY AND TRESHAM MINUTES
Hopkins Hall, Hillesley on Wednesday 14th May 2014

Present: Cllr D Darlow,, Cllr A Clark, Cllr A Doughty, Cllr G Finn, Cllr J Knowles, Cllr J Cordwell, Cllr P Hemming & the Parish Clerk.

In attendance: No members of the public

ANNUAL GENERAL MEETING AGENDA

- 1. To elect Chair and confirm Declaration of Acceptance of Office** – Cllr D Darlow was re-elected
 - 2. To elect Vice Chair and confirm Declaration of Acceptance of Office** – Cllr A Clark was re-elected
 - 3. To consider appointment of Committees** – it was agreed that none were needed
 - 4. To appoint representative to Assley & Hareley Commons Association** – Cllr A Clark kindly agreed to continue in this role
 - 5. To confirm delegated powers for the Clerk (Proper Officer & Responsible Financial Officer) - Confirmed**
 - 6. To consider Council Calendar** – considered and no changes made.
-
-

Public Participation: None

1. Apologies for absence: Cllr S Butcher & Cllr R Graham **Accepted.**

2. Declarations of interest: None

3. Confirm Minutes of the last meeting(s).

The minutes of 9th April 2014 were approved and signed by the Chairman Cllr D Darlow. All Action Points were reviewed and any still outstanding will be reviewed at the June Meeting.

4. Clerk's Report

- Accounts for 13/14 reviewed with Richard Goodenough – no issues
- Statutory Notice on Noticeboard
- Most allotments rents received – 1 outstanding and reminded by letter
- No spare allotments
- First tranche of precept received
- Competitive insurance quote received from AON (see Item 7)

5. Correspondence received

- Museum in the Park Stroud – Cider with Rosie Exhibition
- GAPTC – Making Localism Work Conference– Bristol - 18th September
- GAPTC – E Bulletin
- Stroud DC – Questionnaire re Stroud Farmers Market
- Stroud DC – Consultation on Sheltered Housing
- Leyhill HMP Working Parties **Action Point:** Parish Clerk to send to John Dansie.
COMPLETED
- GCC – Closure of Furlong Lane now ¾ June
- Planning – April Cottage, Kilcott Road (as advised by E mail) – response delegated to Parish Clerk

6. Planning Applications : to note decisions and consider applications

a. Decisions received: **NONE**

b. Applications dealt with under Delegated Powers: **NONE**

c. Consultation on new applications:

S.14/0773/HHOLD - Withymore Cottage, Day House Lane - Construction of a single studio annex as additional accommodation ancillary to Withymore Cottage by demolishing existing agricultural storage building and green house.

Neither Object nor Support

S.14/0661/LBC - 2 Burden Court Tresham Replacement of windows.

Neither Object nor Support

7. Finance

All financial transactions checked & confirmed by Cllr J Knowles.

Cheques signed as below:

- GAPTC Annual membership £125.71
- The Council agreed not to continue with Zurich for the Annual Insurance Policy. An improved quote from AON was discussed and it was agreed to pay £756.94 to AON Ltd
- N.B. It was later discovered that the Council has a 3 year agreement with Zurich. The Clerk has negotiated a sizeable reduction in premium for Year 2 & Year 3. See Agenda for June 2014.

8. Parish Plan:

Cllr A Clark proposed that the Parish Council should consider whether to approach Richard Goodenough and join with Tresham village to establish a joint website. No action needed at the moment.

9. Highways, footpaths & waterways - To consider reports:

Cllr J Cordwell confirmed that he had raised the matter of the missing street light opposite the phonebox with Gloucester Highways.

10. To receive reports from County and District Councillors

John Cordwell:

Furlong Lane, Tresham: This road is now planned to be closed on 3rd and 4th June April 2014 to allow for resurfacing works, previously planned for April.

Application Associated with Clay Pigeon Shooting: The latest information from the county planning officers is that the application is likely to go to the county's planning committee on 31st July. It is likely there would be a site visit on the 24th.

Highway Maintenance: The county council had made a bid for £15M to the Government's Severe Adverse Weather Fund but just £3.3M was received. It is likely to all be put towards dealing with landslips in the county. I hope this will include Old London Road in Wotton

Street Lighting Contract: We are now starting on a new street lighting contract. A business case has been developed for converting Gloucestershire street lights to LEDs.

Javelin Park Wast Disposal Project: The planning inspector is now due to submit his report and recommendations to the Secretary of State, on 6th June 2014, previously 21st May. The Secretary of State's decision is still programmed to be released on 17th September.

Paul Hemming:

Elections: There are elections for 1/3 of District Council seats on May 22nd. Shortly after this date we will know what the coming year's administration will look like. Following the constitution changes at Stroud in April there are likely to be further suggested changes at the AGM prior to the organisation of committees. This following extensive work by the constitution working party.

Refuse & Recycling: Work continues on the scheme. There are likely to be changes when the contract is renewed in 2016. This should see overall improvements for both the council and district residents.

11. Discuss & agree Next Steps for possible Affordable Housing in Hillesley

Action Points:

Clerk to contact Karen Phiminster to request that she contact Cllr D Darlow & Cllr A Doughty to arrange a convenient time to inspect all potential sites . This would be a preliminary action with a view to obtaining Land Registry details and approaching (and negotiating with) relevant landowners. **COMPLETED**

12. Review Asset List and agree resulting actions

Action Point: Clerk to add the laptop computer with a value of £1000.00. **COMPLETED**

13. Agree next steps for upkeep of Memorial Green

Action Points:

Cllr A Doughty to contact Jo Read to see if she is interested in taking up the contract

Cllr G Finn to contact Tom & Lucy to see if they can assist

Cllr D Darlow & Cllr J Knowles to mow the grass in the next few days. Cllr A Doughty has now mowed the grass.

14. Discuss & agree actions re request for more grit bins on the road between Alderley & Tresham

Cllr R Graham not present – postpone to June

15. Agree next steps re the purchase of a new noticeboard for Tresham

Cllr R Graham not present – postpone to June

Meeting closed at 9. 15pm

Next Meeting Wed 11th June 2014 at 7.30 Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

**FUTURE MEETING DATES FOR 2014 WILL BE:
July 9, Aug n/a, Sept 10 (Tresham), Oct 8, Nov 12, Dec 10**