

PARISH COUNCIL OF HILLESLEY AND TRESHAM
Hopkins Hall, Hillesley on Wednesday 8th June 2016

Present: Cllr D Darlow, Cllr A Doughty, Cllr J Knowles, Cllr R Graham, Cllr I Lock

In attendance: Cllr M Reeves, Cllr J Cordwell, the Parish Clerk and 2 members of the public

Public Participation: None

1. Apologies for absence: Cllr A Clark

2. Declarations of interest: Cllr D Darlow & Cllr J Knowles Items 15 & 18 as Allotment tenants

3. Confirm Minutes of the last meeting(s).

The minutes of 11th May 2016 were approved and signed by the Chairman Cllr D Darlow. Previous Action Points were reviewed and any still outstanding will be reviewed at the July Meeting **including the maintenance needed on the Hillesley Parish Noticeboard.**

4. Clerk's Report

- Annual Accounts sent to External Auditors
- All Allotment Rents now collected with one still to be paid into Bank Account
- 4 allotments with no tenants

5. Co-opt new Parish Councillor

Ian Lock was formally co-opted onto the Parish Council and welcomed

6. Correspondence received

- Ministry of Defence – Fly the Flay This | Armed Forces Day
- GCC – A417 – Missing Link
- GCC – School Admissions Relevant Area Consultation
- GCC – Warning to residents over bogus phone calls
- Transport to Health Survey
- Regional Counting Office – Referendum posters
- SDC – Neighbourhood Warden Update
- Fields in Trust – Centenary Fields Programme
- Police – Additional Contact of Mark Lifton

7. Planning Applications : to note decisions and consider applications

a. Decisions received: None

b. Applications dealt with under Delegated Powers: None

c. Consultation on new Applications: None

8. Finance

All financial transactions checked & confirmed by Cllr J Knowles.

a. To monitor performance to date

- Balance at Bank - £20,240.22
- Payments to Date - £152.63
- Receipts to Date - £5,798.41

b. To approve payments:

- AON (Annual Insurance) £500.97
- Clerk's Salary £426.72
- HMRC – Tax on Clerk's Salary £106.68
- Clerk's expenses for stationery £53.73
- J Herniman (repair of allotment fence) £27.92

9. **Parish Plan:** No updates

10. **Highways, footpaths & waterways**

- Cllr D Darlow reported that the Parish Council noticeboard had been damaged. **Action Point:** Clerk to contact ex-Councillor Gary Finn to see if he could repair it. **CONFIRMED & COMPLETED**
- Mr J Dansie confirmed that the Cotswold Wardens had mended 2 stiles and trimmed 2 footpaths which were in use in the Parish. **Action Point:** J Dansie to prepare a piece for Hillesley Happenings on the role of the Cotswold Wardens.

11. **To receive reports from County and District Councillors**

John Cordwell:

Gloucestershire County Council - the council has a Lib Dem chair and a Conservative vice-chair. Cllr Cordwell was elected chair of the council's Planning Committee and has relinquished the shadow cabinet role for Fire, Planning and Infrastructure.

Cotswold District Council and West Oxfordshire Unitary Council bid - has now been abandoned by Cotswold District Council.

Highways Local and Lengthsman schemes – Cllr Cordwell has given Andrew Middlecote over 30 Highways matters to consider

Mark Reeves:

Stroud District Council - the AGM the new Council will continue to be run by an alliance of Labour, Liberal-Democrat and Green Councillors under the new Leadership of Steve Lydon (Labour) with Norman Kay (Green) as the new Chairman. The Conservative Party remain the largest single group on the Council. Cllr Reeves has been asked to serve on the Development Control Committee and the Audit and Standards Committee

12. **Discuss & agree next steps for possible Affordable Housing in Hillesley.**

The Council is waiting for the Planning Application to be made before taking any further action. It was noted that the latest amended site plan from Piper Homes showed a re-alignment of the footpath and the addition of 2 further footpaths and an agriculture access track where the original footpath had been sited. The materials used for the exterior of 2 affordable homes was unclear on this plan.

13. **Review situation with regard to rural broadband and agree next steps.**

Cllr D Darlow had proposed that a working party should be established and he had made a proposed list of suitable knowledgeable and/or influential participants **Action Point:** Cllr Darlow and Cllr R Graham will approach individuals who may be interested in joining a working party. Including participants from those who work from home, the School and business leaders in the village

14. Discuss & agree next steps for proposed installation of water pipe by Alderley Farms at Well Hill, Tresham.

Richard Goodenough has confirmed that some funds will be made available to this project from the Tresham Village Fund.

15. Consider requests for funds to repair fence at the allotments (see 8b). It was noted that the Allotment Committee may not consider that the boundary fence is a priority.

Action Points:

- Cllr J Knowles to confirm the opinion of the Allotment Committee.
- Parish Clerk to contact Mr Herniman with a request for receipts. **COMPLETED**

16. Agree Winter Maintenance Requirements including Grit Order for 16/17

Action Points:

- Clerk to complete the request form as per 2015 **COMPLETED**
- Cllr R Graham to E Mail photos of the location of new grit bins. **COMPLETED**

17. Collect non-contested election documentation from all Councillors

Action Point: All remaining Disclosable Public Interest Forms (DPI) to be given to the Chairman by Sunday 12th June. Clerk has sent 4 forms to SDC. Remaining 2 forms will be sent by the individual Councillors.

18. Decide whether request to keep bees on the allotments should be agreed

On reviewing the request, it was agreed that there would be Health & Safety concerns if this was allowed; namely the children and those tenants who were subject to anaphylactic shock. **Action Point:** Clerk to confirm the Council's regret in not allowing this. **COMPLETED**

Meeting closed at 8.50pm

Next Meeting Wed July 13th 2016 at 7.30pm at Hopkins Hall, Hillesley

I certify that the above minutes are a correct record of the above meeting

Signed:.....Date:.....

Future Dates for 2016: Aug (no meeting), Sept 14th (Tresham), Oct 12th, Nov 9th, Dec 14th